

**Regular Meeting #50-2011
Fairfield County Commissioners' Office
November 8, 2011**

Review Session

The Board of Commissioners met at 9:20 a.m. to review legal issues, pending and future action items and correspondence. Commissioners present were Steven Davis and Mike Kiger. Also present were Dan Barham, Jeff Barron, Jason Dolin, Staci Knisley, Dave Levacy, and Branden Meyer.

Legal Questions Under Review and Prosecutor's Pending Items

- No pending items.

Other Pending Items

▪ **Public Safety Committee Report**

No update.

▪ **X-ray Machine at Hall of Justice**

Mr. Meyer stated that Stephanie Tansill from the Supreme Court stated that the machine has not had routine maintenance and needs to be set up on a maintenance plan just to keep the machine in good working order. Mr. Meyer stated that Ms. Tansill has received some troubleshooting options that she received from her repair person in Sylvania. She is going to try very hard to look at the machine this week. If these options do not work, the County may have to explore purchasing a new machine or look into taking the machine that is being offered from Franklin County. He stated that he felt it is better to exhaust all of our options of trying to save this machine before purchasing a new one.

▪ **2012 Budget Document Options**

Ms. Knisley stated that she prefers Option #1 and Finance likes #2.

Commissioner Davis asked when Finance needs to know which option to use.

Ms. Knisley stated that the Budget is usually passed the first or second week of December.

Mr. Meyer stated that Finance likes option #2 because they feel that it will be easier for the departments.

Ms. Knisley stated that Option #1 will roll up more accounts and may have less paperwork with this option.

Items that Need New Action/Attention- Requests and Review

▪ **MCU Property in Muskingum County**

Mr. Meyer stated that one bid was received from Scott Dalzell in the amount of \$3,387.

Ms. Knisley asked whether a resolution to accept the bid should be done.

Mr. Dolin stated yes.

Invitations

▪ **Fairfield County Association of Trustees & Fiscal Officers Annual Banquet, December 4 (6:00 p.m.) Cost: \$13.75 per person.**

▪ **LFCOA Emergency Homeless Shelter for Families Re-opening Ribbon Cutting, Friday, November 18 (2:00 p.m.)**

Informational

- No informational items received.

Additional Items Added During Review Session*

▪ **County Surplus Auction***

Commissioner Davis asked what the auction total was.

Mr. Meyer stated that the auctioneer has not sent the information and according to the contract must have the proceeds sent within 15 days from the date of the auction.

Review Session ended at 10:21 a.m.

Meeting with Jennifer Walters and Trisha Saunders

The Commissioners met with Jennifer Walters and Trisha Saunders to discuss Pearl House. Commissioner Kiger called the meeting to order at 9:22 a.m. with the following Commissioners present: Steven Davis and Mike Kiger. Also present were Dan Barham, Jeff Barron, Jason Dolin, Ed Laramée, Dave Levacy, and Branden Meyer.

Ms. Walters stated that the purpose of Pearl House is permanent supportive housing for chemically dependent children and families who are homeless. She stated that this partnership is with Fairfield County Community Action, Fairfield Homes and the Recovery Center. She stated that they tried to secure the Essex Building, but those plans fell through because of EPA. She stated that the chosen location is at the corner of W. Chestnut and Memorial Drive at the location of Lancaster Hardware and a used car lot. She stated that the Recovery Center will relocate from their Cedar Hill Road location to the Lancaster Hardware location. She stated that they are targeting homeless; these individuals will pay zero rent until they have income. Gorsuch Management will manage this property.

Ms. Saunders stated that they currently have 350 people in their caseload, and opiate addiction has increased the caseload; the waiting list is huge. She stated that they are seeing more and more families; children need a stable place to live and need their families. She stated that 67% of their caseload is opiate addition.

Commissioner Davis asked when the "Green Light" is.

Ms. Walters stated that the grant application will be submitted on November 17; they will look at the \$500,000 gap and show that it is being researched. She stated that the total project cost will be \$6 million.

Commissioner Davis stated that they have \$5 million already, and asked what the options are to obtain the remaining \$500,000.

Ms. Saunders stated that the Lancaster Foundation will support the project, but they have requested additional partners before they commit. She stated that it will be important to show that the County supports this project.

Ms. Walters stated that this is the only rural/suburban project.

Commissioner Davis asked whether there was a benefit to the Commissioners supporting this project at a certain level.

Ms. Walters stated yes. She stated that the support will show the State that the county is invested in the project.

Ms. Saunders stated that the purpose is to end homelessness.

Commissioner Davis asked what is needed by November 17. He stated that by that date, whether the Commissioners are supportive and whether there was willingness to give funding towards the project and asked whether the application would be "graded" better if monetary support was included.

Ms. Saunders stated yes.

Commissioner Davis asked whether funding would be operational or continuous.

Ms. Walters stated that this would be one time, but are really only requesting a letter of support at this time.

Commissioner Davis stated that a resolution of support would express moral or financial support. He suggested waiting for Commissioner Shupe to return, but will be prepared to decide during the November 15 meeting.

Commissioner Davis asked whether the Recovery Center was going to offer treatment at SCI/Camp Reams.

Ms. Saunders stated that they applied for a re-entry grant, but were unsuccessful.

Commissioner Kiger asked whether in kind contributions would help show support in the letter. He made reference to benches from CFLP.

Commissioner Davis stated that he felt there was a high probability of support from the Commissioners, but financial support would be higher.

Ms. Saunders stated that "we are as strong as our weakest people; we are part of the problem or part of the solution."

Commissioner Davis stated that the county has revenue and has a situation where the cash is healthy. He asked whether there were any expenditure that could be made now that would help with future situations.

Commissioner Kiger asked whether the rent is paid as a percentage or whether the residents pay rent.

Ms. Walters stated that the percentage is based on income.

Ms. Saunders stated that most of the individuals are on Medicaid.

Commissioner Davis stated that three items were mentioned at the State of the County: First, the jail overcrowding and a giant leap forward was made by renting the facility at SCI/Camp Reams. Secondly, the Historical Parks has been talked about for 30 years and this issue will be decided on during today's election. Third, the large amount of money that the county is spending to deal with the opiate addiction problem and this is being worked on. He stated that the Commissioners at next year's State of the County can say that we identified three problems last year and we have worked on what we said we would address.

The meeting concluded at 9:52 a.m.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Friday, November 8, 2011 beginning at 10:02 a.m., with the following Commissioners present: Steven Davis and Mike Kiger. Also present were Dan Barham, Marsha Burton, Jason Dolin, Staci Knisley, Dave Levacy, Holly Mattei, and Branden Meyer, Bruce Simmons, and Jon Slater.

Pledge of Allegiance

Commissioner Kiger asked everyone to rise and led the Pledge of Allegiance.

Announcements

No announcements made.

Public Comment

No public comment.

Approval of Minutes from the Regular Meeting for Tuesday, October 18, 2011

On the motion of Steven Davis and second of Judith Shupe, the Board of Commissioners voted on the approval of minutes from the Regular Meeting for Tuesday, October 18, 2011.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger

Approval of Minutes from the Elected Official/Department Head Roundtable and Budget Hearings for Thursday, October 20, 2011 and Friday, October 21, 2011

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted on the approval of minutes from the Elected Official/Department Head Roundtable and Budget Hearings for Thursday, October 20, 2011 and Friday, October 21, 2011

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger

Approval of the Ratification of Previous Authorization of the Board of Commissioners- Proclamation of Recognition [Fairfield County Commissioners]

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted on the approval of the ratification of Previous Authorization of the Board of Commissioners- Proclamation of Recognition [Fairfield County Commissioners], see Resolution 11-11.08.a.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger

Approval of Agreement with MAPSYS, Inc. and the Fairfield County Board of Commissioners [Fairfield County Commissioners]

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted on the of agreement with MAPSYS, Inc. and the Fairfield County Board of Commissioners [Fairfield County Commissioners], see Resolution 11-11.08.b.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger

Approval of Change Order for the FAI-CR23/36/40/51/60 Resurfacing Project [Fairfield County Engineer]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of Change Order for the FAI-CR23/36/40/51/60 Resurfacing Project [Fairfield County Engineer], see Resolution 11-11.08.c.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger

**Approval of Change Order for the 2011 Pavement Markings (644M) Project
[Fairfield County Engineer]**

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted on the approval of change order for the 2011 Pavement Markings (644M) Project [Fairfield County Engineer], see Resolution 11-11.08.d.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger

**Approval of Declaration of Necessity of the Pickerington Road/Refugee Road
Intersection Realignment Project [Fairfield County Engineer]**

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted on the approval of Declaration of Necessity of the Pickerington Road/Refugee Road Intersection Realignment Project [Fairfield County Engineer], see Resolution 11-11.08.e.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger

**Approval of a Purchase Agreement with Job & Family Services and Northwoods,
Consulting Partners, Inc. for electronic document management and business
operations integrated solution [Fairfield County Job & Family Services]**

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted on the approval of a Purchase Agreement with Job & Family Services and Northwoods, Consulting Partners, Inc. for electronic document management and business operations integrated solution [Fairfield County Job & Family Services], see Resolution 11-11.08.f.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger

Approval of Financial Resolutions

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted on the approval of the following financial resolutions:

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| 11-11.08.g | Approval of Account to Account Transfer- Fairfield County Commissioners
[Fairfield County Commissioners] |
| 11-11.08.h | Approval of Account to Account Transfer & Fund to Fund Transfer- General Fund
#1001 to Bond HAS Bond Retirement Fund #4663 [Fairfield County
Commissioners] |

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis, and Mike Kiger

**Approval to Appropriate from Unappropriated Money- Fairfield County
Commissioners- Capital Improvement Fund #3435 [Fairfield County
Commissioners]**

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted on the approval to Appropriate from Unappropriated Money- Fairfield County Commissioners- Capital Improvement Fund #3435 [Fairfield County Commissioners], see Resolution 11-11.08.i.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger

Approval of Financial Resolutions

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted on the approval of the following financial resolutions:

- 11-11.08.j Approval to Rescind Resolution 11-10.11.v, Approval of the Amended Certificate & Request for Appropriations for Additional Unanticipated Receipts of Memo Expenditure 3445 ODOT Payments [Fairfield County Engineer]
- 11-11.08.k Approval to Appropriate from Unappropriated Funds, Motor Vehicle Fund 2024, the County Engineer [Fairfield County Engineer]
- 11-11.08.l Approval to Appropriate from Unappropriated Funds, Motor Vehicle Fund 2024, the County Engineer [Fairfield County Engineer]
- 11-11.08.m Approval of Amended Certificate & Request for Appropriations for Additional Unanticipated Receipts of Memo Expenditure- 3445 ODOT Payments [Fairfield County Engineer]
- 11-11.08.n Approval of Amended Certificate & Request for Appropriations for Additional Unanticipated Receipts Fund #23244200- Commissary [Fairfield County Sheriff]
- 11-11.08.o Approval of Account to Account Transfer Sheriff's Office Commissary Fund #23244200 [Fairfield County Sheriff]
- 11-11.08.p Approval of Fund to Fund Transfer from 5085 Sewer Deposit Trust Fund to 5044 Sewer [Fairfield County Utilities]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, and Mike Kiger

Approval of Authorization for Payment of Bills, November 8, 2011 [Fairfield County Commissioners]

On the motion of Steven Davis and second of Judith Shupe, the Board of Commissioners voted on the approval of Authorization for Payment of Bills, November 8, 2011 [Fairfield County Commissioners], see Resolution 11-11.08.q.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis and Mike Kiger

Approval of Request for Payment and Status of Funds Report- FY2010 CDBG Formula Program- Drawdown in the amount of \$27,720 [Fairfield County Commissioners]

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted on the approval of request for Payment and Status of Funds Report- FY2010 CDBG Formula Program- Drawdown in the amount of \$27,720 [Fairfield County Commissioners]see Resolution 11-11.08.r.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis and Mike Kiger

Approval to Appropriate from Unappropriated Money- Fairfield County Commissioners- Capital Improvement Fund #3435 [Fairfield County Commissioners]

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted on the approval to Appropriate from Unappropriated Money- Fairfield County Commissioners- Capital Improvement Fund #3435 [Fairfield County Commissioners], see Resolution 11-11.08.s.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger

Approval to Appropriate from Unappropriated Money- Fairfield County Commissioners- Capital Improvement Fund #3435 [Fairfield County Commissioners]

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted on the approval to Appropriate from Unappropriated Money- Fairfield County Commissioners- Capital Improvement Fund #3435 [Fairfield County Commissioners], see Resolution 11-11.08.t.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger

The Regular Meeting ended at 10:10 a.m.

Review Session (continued)

The Board of Commissioners met at 10:11 a.m. to review legal issues, pending and future action items and correspondence. Commissioners present were Steven Davis and Mike Kiger. Also present were Dan Barham, Marsha Burton, Jason Dolin, Staci Knisley, Dave Levacy, Holly Mattei, and Branden Meyer, Bruce Simmons, and Jon Slater.

Additional Items Added During Review Session*

• GIS Maps*

Commissioner Davis stated that the GIS Plat Book has not been updated since 2002. Mr. Slater stated that this project has been contracted out in the past. He stated that SWCD has expressed an interest in helping to keep some of this project in house.

Commissioner Davis stated that some projects make having updated books very important.

• X-Ray Machine*

Bruce Simmons stated that the judges expressed an urgency getting the machine repaired.

Commissioner Kiger stated that he has communicated with the judges and they are aware of what is going on regarding the machine.

Review Session ended at 10:24 a.m.

Executive Session #1

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted to enter into Executive Session at 10:40 a.m. for the purpose of discussing personnel. Commissioners present were Steve Davis and Mike Kiger. Also present were Aunie Cordle, Jason Dolin, Branden Meyer, and Tony Vogel.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted to adjourn from Executive Session at 11:05 a.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger.

No formal actions were taken.

