

**Regular Meeting #50-2012  
Fairfield County Commissioners' Office  
October 30, 2012**

**Meeting with Jeanette Addington**

The Commissioners met with Jeanette Addington to discuss budget projections. Commissioner Davis called the meeting to order at 9:00 a.m. with the following Commissioners present: Steven Davis, Mike Kiger, and Judith Shupe. Also present were Jeanette Addington, Jeff Barron, Aunie Cordle, Jason Dolin, David Gallimore, Staci Knisley, Dave Levacy, Branden Meyer, David Miller, Lisa Notestone, and Tony Vogel.

Ms. Addington stated that her projection for 2012 was \$33,612,963 and actual is projected to be \$28,178,198.

Commissioner Davis asked whether the main revenue will be to continue to collect for the last quarter is sales tax.

Ms. Addington stated correct.

Commissioner Kiger asked whether there would be an uptick to the conveyance fee.

Ms. Addington stated no, that it should be flat for the rest of the year. She stated that the property taxes have already been received already and the LGF also. She stated that the investment income is not going to be a large number

Commissioner Davis asked whether there was any additional governmental assistance income that would be coming.

Ms. Knisley stated that a small amount comes in once a month about \$60,000-\$80,000.

Ms. Addington stated that TYD the county is at 67% of expenditures.

Commissioner Davis asked about prisoner expense and SCI expenses.

Ms. Knisley stated that electronic monitoring, salaries. She stated that the county is "\$260,000 to the good."

Ms. Addington stated that casino revenue will be coming in.

Commissioner Davis asked whether Ms. Addington was okay with the \$12,098,501 estimate.

Ms. Knisley stated yes.

Ms. Addington stated that the budget goal is \$35.9 million. She stated that requests have come in at \$36.623 million meaning that \$723,000 must be cut.

Commissioner Davis asked what is being used on casino revenue.

Ms. Addington stated that she has used \$1.6 million.

Commissioner Davis asked if the Commissioners want to take casino revenue or \$1.5 million of it and take it out of the budget to keep it from being spent would it be added to \$35.9 million.

Ms. Addington stated yes. She stated that the carryover number is impacted.

Commissioner Davis asked if the \$1.5 million could be put in a capital improvement fund and not spent.

Ms. Addington stated that the ORC guidelines may restrict what can and cannot be done.

Ms. Notestone stated that all that the Commissioners would need to do is to approve a resolution to transfer the money back to the General Fund.

Commissioner Davis stated that if the Commissioners proceed, the casino revenue is being rolled into the General Fund and it looks like the county is living off of it instead of saving it. He stated that there are three scenarios: first, live off the General Fund, second the LGF gets hit then the county will have to live off of the casino revenue and third where the casino is saved for capital improvements.

Ms. Addington stated that the county used to live on their investment income.

Commissioner Davis stated the temptation to use the casino revenue is great, but if it allowed to be used operationally then it may not be able to be used as a down payment on a jail. He stated that the only way is to raise taxes, by going to the voters. He stated that if no effort is made to save this money, then taxes are raised and prisoners will be sent out of county.

Commissioner Shupe stated that the total amount that will come in is unknown.

Ms. Addington stated that the goal is to keep the total cash carryover at 23-25% of total appropriations.

Commissioner Shupe stated there may be a few second budget hearings.

Commissioner Davis asked Mr. Laramée if the sales tax held for the balance of the year whether it would come in at 17.2%.

Mr. Laramée stated yes. He stated that the sales tax continues to look good.

Commissioner Davis asked whether there were any other comments.

Ms. Addington stated no.

Commissioner Davis stated that the decision regarding casino revenue will be put on hold for a few weeks.

Mr. Laramée stated that between now and the next meeting that thought needs to be given to the capital improvement fund with specific targets, how to set up the capital reserve fund with a specific plan.

The meeting concluded at 9:40 a.m.

### **Review Session**

The Commissioners met to review legal issues, pending and future action items and correspondence. Commissioner Davis called the meeting to order at 9:36 a.m. with the following Commissioners present: Steven Davis, Mike Kiger, and Judith Shupe. Also present were Jeff Barron, Aunie Cordle, David Gallimore, Linda Kauffman, Ed Laramée, Dave Levacy, Branden Meyer, Michael Orlando, and Tony Vogel.

### **Miscellaneous Discussion**

#### **▪ Appalachia Ohio Alliance**

Commissioner Davis stated that Terre Vandervoort stated that the city was under pressure by the Appalachia Ohio Alliance group for an easement.

Mr. Meyer stated that the county was asked to support this.

Ms. Mattei agreed.

Commissioner Davis stated that not much information has been provided.

Ms. Mattei stated that this group came to visit with her last week, with no appointment made and spent a lengthy amount of time discussing what they wanted, but provided virtually no information about what properties are to be included. She stated that one property was in Berne Township and wanted to obtain by right and use. They asked for info, came back with information, but they were not willing to give any of the information to her.

Commissioner Davis stated that he has concerns with agricultural easements with agricultural security easements.

Review Session ended at 9:46 a.m.

### **Executive Session #1**

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted to enter into Executive Session at 9:47 a.m. for the purpose of discussing pending or imminent litigation. Commissioners present were Steven Davis, Judith Shupe, and Mike Kiger. Also present were Jason Dolin, David Gallimore, and Branden Meyer.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger, and Judith Shupe.

\*This meeting was not public pursuant to R.C. 121.22(G)(3).

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted to adjourn from Executive Session at 9:55 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger, and Judith Shupe

No formal actions were taken.

### **Executive Session #2**

On the motion of Steven Davis and second of Judith Shupe, the Board of Commissioners voted to enter into Executive Session at 9:55 a.m. for the purpose of discussing pending or imminent litigation. Commissioners present were Steven Davis, Judith Shupe, and Mike Kiger. Also present were Aunie Cordle, Jason Dolin, and Branden Meyer.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger, and Judith Shupe.

\*This meeting was not public pursuant to R.C. 121.22(G)(3).

On the motion of Steven Davis and second of Judith Shupe, the Board of Commissioners voted to adjourn from Executive Session at 9:57 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger, and Judith Shupe

No formal actions were taken.

## **Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, October 30, 2012 beginning at 10:02 a.m., with the following Commissioners present: Steven Davis, Mike Kiger and Judith Shupe. Also present were Aunie Cordle, David Gallimore, Ed Laramée, Dave Levacy, Branden Meyer, Michael Orlando, and Jeremiah Upp, and Tony Vogel.

## **Pledge of Allegiance**

Commissioner Davis asked everyone to rise and led the Pledge of Allegiance.

## **Announcements**

No announcements.

## **Public Comment**

No public comment.

## **Approval of Minutes from the Regular Meeting for Tuesday, October 16, 2012**

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of minutes from the Regular Meeting for Tuesday, October 16.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger, and Judith Shupe

## **Approval of request for the Fairfield County Prosecutor to file a complaint in the Common Pleas Court of Fairfield County to collect funds owed to a Revolving Loan Fund Loan [Fairfield County Commissioners]**

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted to table the approval of request for the Fairfield County Prosecutor to file a complaint in the Common Pleas Court of Fairfield County to collect funds owed to a Revolving Loan Fund Loan [Fairfield County Commissioners], see Resolution 2012-10.30.a.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger, and Judith Shupe

## **Approval of a request for the Fairfield County Prosecutor to file a complaint in the Common Pleas Court of Fairfield County to collect for damage caused to Julian Road [Fairfield County Commissioners]**

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of a request for the Fairfield County Prosecutor to file a complaint in the Common Pleas Court of Fairfield County to collect for damage caused to Julian Road [Fairfield County Commissioners], see Resolution 2012-10.30.b.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger, and Judith Shupe

## **Approval of delinquent sewer rentals [Fairfield County Commissioners]**

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of delinquent sewer rentals [Fairfield County Commissioners], see Resolution 2012-10.30.c.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger, and Judith Shupe

Regular Meeting #50-2012- October 30, 2012

**Approval of a Fairfield County Revolving Loan Fund Loan Request to approve a release and satisfaction of mortgage [Fairfield County Economic Development]**

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of a Fairfield County Revolving Loan Fund Loan Request to approve a release and satisfaction of mortgage [Fairfield County Economic Development], see Resolution 2012-10.30.d.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger, and Judith Shupe

**Approval of change order for the FAI-CR33A-0.00 Sign Upgrade Project [Fairfield County Engineer]**

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of change order for the FAI-CR33A-0.00 Sign Upgrade Project [Fairfield County Engineer], see Resolution 2012-10.30.e.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger, and Judith Shupe

**Approval of a contract for services between the Fairfield County Board of Commissioners, administrative agent for the Fairfield County Family, Adult and Children First Council and the Fairfield County ADAMH Board [Fairfield County Family, Adult & Children First Council]**

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of a contract for services between the Fairfield County Board of Commissioners, administrative agent for the Fairfield County Family, Adult and Children First Council and the Fairfield County ADAMH Board [Fairfield County Family, Adult & Children First Council], see Resolution 2012-10.30.f.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger, and Judith Shupe

**Approval of Job & Family Services' Resolutions**

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of the following Job & Family Services' Resolutions:

2012-10.30.g                      Approval of a purchase of a service contract by and between Fairfield County Job & Family Services (FCJFS) and Fairfield Center for Disabilities and Cerebral Palsy, Inc. [Fairfield County Job & Family Services]

2012-10.30.h                      Approval of a purchase of a service contract by and between Fairfield County Job & Family Services (FCJFS) and Creative Coach Company (aka The Fun Bus). [Fairfield County Job & Family Services]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger, and Judith Shupe

**Approval of FY2012 Fairfield County Community Development Block Grant (CDBG) Consultant Selection [Fairfield County Regional Planning Commission]**

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of FY2012 Fairfield County Community Development Block Grant (CDBG) Consultant Selection [Fairfield County Regional Planning Commission], see Resolution 2012-10.30.i.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger, and Judith Shupe

## **Approval of Financial Resolutions**

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of the following Financial Resolutions:

2012-10.30.j	Approval to rescind Resolution 2012-10.23.j, Approval of the Account to Account Transfer of Appropriations- Major Object Expenditure Category (2002 Org 12200200- Dog & Kennel) [Fairfield County Dog Shelter]
2012-10.30.k	Approval of payment of invoices without an appropriate carryover purchase order for the ADAMH Board [Fairfield County ADAMH Board]
2012-10.30.l	Approval of account to account transfer- Major Expenditure Object Category- Economic Development/Equipment [Fairfield County Economic Development]
2012-10.30.m	Approval to appropriate from unappropriated funds, Motor Vehicle Fund 2024, the County Engineer [Fairfield County Engineer]
2012-10.30.n	Approval to appropriate from unappropriated funds, Motor Vehicle Fund 2024, the County Engineer [Fairfield County Engineer]
2012-10.30.o	Approval of account to account transfer of appropriations- Major Object Expenditure Category (2024- Motor Vehicle) [Fairfield County Engineer]
2012-10.30.p	Approval of account to account transfer- EMA 2707 Emergency Management Performance Grant Fund [Fairfield County EMA]
2012-10.30.q	Approval to appropriate from unappropriated money General Fund [Fairfield County Sheriff]
2012-10.30.r	Approval to amend the certificate, update receipts, and appropriate from unappropriated money Edward Byrne FY12 JAG Grant Fund 2709 [Fairfield County Sheriff]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger, and Judith Shupe

## **Approval of Authorization for Payment of Bills, October 30, 2012 [Fairfield County Commissioners]**

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of Authorization for Payment of Bills, October 30, 2012 [Fairfield County Commissioners], see Resolution 2012-10.30.s.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger, and Judith Shupe

## **Approval of account to account transfer of appropriations- Major Object Expenditure Category (Coroner Admin) [Fairfield County Coroner]**

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of account to account transfer of appropriations- Major Object Expenditure Category (Coroner Admin) [Fairfield County Coroner], see Resolution 2012-10.30.t.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger, and Judith Shupe

### **Approval of the renewal of Special Improvement District (SID) for 2014-2018 [Fairfield County Commissioners]**

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of the renewal of Special Improvement District (SID) for 2014-2018 [Fairfield County Commissioners], see Resolution 2012-10.30.u.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger, and Judith Shupe

The Regular Meeting ended at 10:11 a.m.

### **Budget Hearing: Recorder- Gene Wood**

The Commissioners met with Gene Wood to discuss the budget for the Recorder's Office. Commissioner Davis called the meeting to order at 10:19 a.m. with the following Commissioners present: Steven Davis, Mike Kiger, and Judith Shupe. Also present were Jeff Barron, Aunie Cordle, Ed Laramie, Dave Levacy, Branden Meyer, and Tony Vogel.

Commissioner Davis stated that the budget hearings are voluntary. He stated that the Commissioners are not planning to budget with casino revenue. He stated that there are \$36.6 million in requests and \$35.9 million is the target. He stated that the budget will not be any higher than that. He stated that no assumptions have been made with salaries.

Mr. Wood stated that he followed the guidelines.

Commissioner Davis asked about the increase in the contract services line item.

Mr. Wood stated that it should be the same as last year.

Ms. Knisley stated that it would be from a carryover purchase order.

Commissioner Kiger stated that he had no questions.

Mr. Wood asked if there were any questions.

Commissioner Shupe asked about business.

Mr. Wood stated that last month was the highest of the year.

Commissioner Kiger asked about fracking.

Mr. Wood stated that his office will not get much business due to fracking. He stated that employees would appreciate pay raises. He stated that he feels comfortable with his budget. He stated that he found a few thousand dollars in unclaimed funds that were deposited into the General Fund.

The meeting concluded at 10:26 a.m.

### **Meeting with Appalachia Ohio Alliance**

The Commissioners met with Steve Fleegal and from Appalachia Ohio Alliance to discuss their request to support for a Clean Ohio Grant that the group was applying for. Commissioner Davis called the meeting to order at 9:00 a.m. with the following Commissioners present: Steven Davis, Mike Kiger, and Judith Shupe. Also present were Jeff Barron, Aunie Cordle, Steve Fleegal, Jason Dolin, Dave Levacy, and Branden Meyer.

Mr. Fleegal stated that his organization is a non-profit 501(c)(3) organization located in Hocking Hills. He stated that they already have 4 properties located in Fairfield County. He stated that they are eco tourism heritage with Columbus working with the metro parks and also the conservation corridor along Hocking River. He stated that they work on improving water quality and erosion problems. He stated that they are working on canal conservation and locks in Fairfield County. He stated that they are requesting a grant to purchase land. He stated that one property in their original plan in Lancaster has been removed, but the other piece of land was not dropped.

Commissioner Davis asked whether it is a requirement to receive support from the Commissioners.

Mr. Fleegal stated yes.

Commissioner Davis asked whether the support was needed today and when the deadline is.

Mr. Fleegal stated the deadline for their grant submission is tomorrow. He stated that he brought in the information last week. He was told that he could submit the information, and then follow up with the support letters.

Commissioner Davis stated that it is important that the city is supportive.

Mr. Fleegal stated that they did not talk to any city officials, only staff.

Commissioner Davis asked if resolution wording was provided.

Mr. Meyer stated that the sample resolution wording was included in the review packets.

Commissioner Davis asked that a resolution be prepared to be placed on the meeting agenda for next week.

Commissioner Shupe asked whether Mr. Fleegal can proceed without the city's support.

Commissioner Davis stated that there are several pieces of land targeted and the City needs to be supportive.

Mr. Fleegal stated that this was the first time that he has run into this type of issue.

Commissioner Davis stated that the intent is not to be negative and stated that a resolution will be on the agenda for consideration next week.

The meeting concluded at 10:42 a.m.

### **Review Session (continued)**

The Commissioners met to review legal issues, pending and future action items and correspondence. Commissioner Davis called the meeting to order at 10:43 a.m. with the following Commissioners present: Steven Davis, Mike Kiger, and Judith Shupe. Also present were Jeff Barron, Aunie Cordle, David Gallimore, Linda Kauffman, Ed Laramee, Dave Levacy, Branden Meyer, Michael Orlando, and Tony Vogel.

### **Items that Need New Action/Attention- Requests and Review**

#### **▪ Energy Audit**

Mr. Vogel stated that the results of the Energy Audit were the following: Dynamics- \$10,000 and Burgess & Niple- \$97,000.

Commissioner Davis asked what line item will be affected from this.

Ms. Knisley stated that the Capital Improvement line item.



Mr. Vogel asked about the land adjacent to Fisher Catholic. He asked whether the field next to it can be sloped down.

Mr. Vogel stated that the property is not used.

Mr. Dolin asked if the property is requested to being changed.

Mr. Vogel stated yes.

Commissioner Davis stated that pressure has been made to maintain this and stated that he does not have problems with this.

Commissioner Shupe asked that Mr. Vogel have discussion with Soil and water Conservation District office regarding this.

Commissioner Davis agreed.

Commissioner Kiger agreed.

Commissioner Davis asked when Ted Abbott was supposed to give the Commissioners his decision.

Commissioner Shupe asked when the new building is scheduled to be open.

Mr. Vogel stated that he plans to move at the end of November.

▪ **Waiver of 3% increase for utilities**

Commissioner Shupe stated that she received a request for this and has passed along for Tony to look at.

▪ **EMA Vehicle Purchase**

Mr. Kochis stated that the vehicle will be used for EMA's general use. He stated that there are left over grant dollars that Fairfield County was put on a waiting list.

Commissioner Davis asked who will be driving the vehicle.

Mr. Kochis stated that he would drive it. He stated that the Suburban was converted. He stated that he would like it because. He stated that the vehicle would be parked in the JFS lot or the Sheriff's lot. He stated that he did not want to start the process of looking for a vehicle until he talked to the Commissioners.

▪ **Economic Development Position**

Commissioner Davis stated that Ms. Cordle went through the applications. He asked whether this was a public discussion.

Mr. Dolin stated that the process is public, but specific questions and discussion about personnel should be discussed in Executive Session.

Commissioner Davis asked that the individuals who have applied is public information.

Mr. Dolin stated yes.

Commissioner Davis asked how many individuals have applied.

Ms. Cordle stated 55 people.

Commissioner Davis asked how many people Ms. Cordle limited the number to.

Ms. Cordle stated that there are 9 individuals at the top end.

Commissioner Shupe asked if the Commissioners should look at all or just part of the resumes.

Commissioner Davis stated that there are unique circumstances that he would like the record to reflect that the temporary Economic Development Director has applied for the position.

Ms. Cordle stated yes.

Review Session ended at 10:56 a.m.

### **Executive Session #3**

On the motion of Steven Davis and second of Judith Shupe, the Board of Commissioners voted to enter into Executive Session at 11:00 a.m. for the purpose of discussing personnel. Commissioners present were Steven Davis, Judith Shupe, and Mike Kiger. Also present were Aunie Cordle, Jason Dolin, and Branden Meyer.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger, and Judith Shupe.

\*This meeting was not public pursuant to R.C. 121.22(G)(1).

On the motion of Steven Davis and second of Judith Shupe, the Board of Commissioners voted to adjourn from Executive Session at 11:24 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger, and Judith Shupe

No formal actions were taken.

### **Review Session (continued)**

The Commissioners met to review legal issues, pending and future action items and correspondence. Commissioner Davis called the meeting to order at 10:32 a.m. with the following Commissioners present: Steven Davis, Mike Kiger, and Judith Shupe. Also present were Jeff Barron, Aunie Cordle, David Gallimore, Linda Kauffman, Ed Laramee, Dave Levacy, Branden Meyer, Michael Orlando, and Tony Vogel.

#### **Legal Questions Under Review and Prosecutor's Pending Items**

- **Review/Update the Public Records Policy**

Mr. Dolin stated that this is still pending.

- **RC&D Fiscal Agreement**

Commissioner Shupe asked whether Mr. Dolin could review an agreement for this group.

Mr. Dolin stated that the Prosecutor's office does not represent the RC&D Board.

#### **Pending Items**

- **Board Vacancies: ADAMH Board (1 potential reappointment, 1 definite reappointment), Fairfield Metropolitan Housing Authority Board (1 current vacancy), Airport Board (1 current vacancy, 1vacancy at the end of the year), Area 20 Workforce Investment Board (1 current vacancy)**

Commissioner Davis stated that he is waiting on information from Linda Sheridan regarding the Fairfield Metropolitan Housing Authority Board.

## **Adjournment**

With no more business to discuss, on the motion of Mike Kiger and a second of Judith Shupe, the Board of Commissioners voted to adjourn at 3:44 p.m.

Roll call vote on the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger, and Judith Shupe

Absent: Judith Shupe

The next regular meeting of the Board of Commissioners is scheduled for Tuesday, November 6, 2012 at 10:00 a.m.

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Motion by: Mike Kiger

Seconded by: Judith Shupe

that the minutes were approved by the following vote:

YEAS: Steven Davis, Mike Kiger, and Judith Shupe

NAYS: None

ABSTENTIONS: None

\*Approved on November 20, 2012.

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Steven A. Davis  
Commissioner

Mike Kiger  
Commissioner

Judith K. Shupe  
Commissioner

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Branden C. Meyer, Clerk