

**Regular Meeting #03- 2013
Fairfield County Commissioners' Office
January 22, 2013**

Review Session

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order at 9:00 a.m. with the following Commissioners present: Steven Davis, Mike Kiger, and Dave Levacy. Also present were Carri Brown, Jason Dolin, Aundrea Cordle, Tony Vogel, Dennis Keller, Mary Beth Lane, Jeff Barron and Staci Knisley.

- Legal Update
 - a. Permanent Easement for property located at the Fairfield County Airport: Assistant Prosecutor Jason Dolin reminded the Board that the permanent easement signing for the Airport was today at 10:45 a.m. Mr. Dolin stated that the county should hold on to the signed easement until the check is received and cleared. Mr. Dolin stated that the easement was signed and approved as to form. Mr. Davis stated that at the meeting the Land Agent and a Construction Agent will be present for any questions.
 - b. Lodging Tax/Legal Services with ICEMILLER LLP: Mr. Davis stated that Mr. Dolin as approved as to form the contract with ICEMILLER LLP for legal services regarding the Lodging Tax. Mr. Davis recommended and asked for a motion from the Board for approval.

Approval of an agreement with ICEMILLER LLP for legal services regarding Lodging Tax

On the motion of Steve Davis and second of Mike Kiger the Board of Commissioners voted to approve the agreement with ICEMILLER LLP for legal services regarding Lodging Tax

Discussion: Mr. Levacy stated that the agreement has a limited expense up to \$10,000.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Davis, Kiger and Levacy

- Report on cash carryover

Ms. Brown reported that 2012 year end cash carryover was \$10.7 million after \$2 million encumbrances. Ms. Brown stated that she and Ms. Knisley would have future meetings with Lisa Notestone and David Miller with the Auditor-Finance Department to discuss future cash carryover.

Mr. Levacy stated that there has been prior discussion regarding setting aside casino monies for a future jail. Mr. Kiger stated that he would prefer to wait to see how things turn out with the casino money. Mr. Davis stated that he would like to dedicate the casino money once we figure out what the year will bring with the State's Biennial budget. Mr. Davis stated that if the LGF revenue is reduced it could complicate setting aside casino monies.

- Update from Lancaster Fairfield Community Action (LFCAA) Board of Directors

Mr. Kiger stated that he was unable to attend the January 17th meeting and had nothing to report.
- State of the County

Ms. Brown stated that Tuesday, March 26th is a tentative date for the State of County address. Ms. Brown stated that the location is secured at the Liberty Center. Ms. Knisley stated that she is waiting on confirmation of the date from Connie Moyer with the Bremen Chamber of Commerce. Ms. Brown reviewed her drafted email to the Elected Officials and Department Heads asking for their input for the State of the County. Ms. Brown asked the Board for their comments and suggestions. Mr. Davis stated that the email was very nice.

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- Shared Grant Resources on the intranet
Ms. Brown reported that she had posted grant resources such as templates and examples for grant writing for departments on the county's intranet. Ms. Brown stated that this was a follow up from the 2011 & 2012 Leadership Retreats. Mr. Levacy asked if this could be available to townships and villages. Ms. Brown stated that she gave two presentations to the Regional Planning Commission (RPC) and that the townships and villages can reach out to her and Holly Mattei with RPC to information anytime.

- OPERS Form for Independent Contractor, Auditor Communication
Ms. Brown reported that she spent some time reviewing communication from the Finance Department of the County Auditor regarding the form and new process. Ms. Brown stated that this change would affect attorneys who serve as independent contractors, such as with Court appointed case, who are paid by a warrant of the Auditor.

- JFS - pilot electronic disbursement of travel and expense reimbursement with the County Auditor
Ms. Brown reported that JFS has piloted the electronic disbursement of travel and expense reimbursement with the County Auditor. Ms. Brown stated that an employee would receive an electronic funds transfer (EFT) instead of a check. Mr. Davis asked if there is still paper on the front end. Ms. Brown stated that yes there is paper on the front end and that the support structure in Munis (Auditor financial module) does not support the entire reimbursement electronically. Ms. Brown stated that the EFT reimbursement is a cost savings and a convenience and security feature for employees. Ms. Brown stated that the EFT process has worked well the first time and that the Board of Development Disabilities was the next to pilot the project and then the Commissioners' Office could do so. Mr. Kiger stated that the EFT process will cut down on paperwork and be more efficient in the future.

- Welcome Facilities Manager Dennis Keller
Mr. Davis welcomed Dennis Keller and asked Mr. Keller what was on his agenda today. Mr. Vogel stated that they has already gone to Human Resources, and Mr. Keller has been issued keys and badges. Mr. Vogel stated that tomorrow he will review with Mr. Keller the department move projects including the Health Department and the Courthouse. He will also introduce him to staff.

Mr. Davis stated that Mr. Keller can meet with the Board next Tuesday at 9:00 a.m. to discuss how things are going. Mr. Kiger also welcomed Mr. Dennis aboard. Mr. Levacy thanked Mr. Keller for coming to the meeting and stated he is looking forward to his service.

- Heart of Ohio RC & D Commissioner Opening and Membership
Ms. Brown stated that she spoke with Perry Orndorff with Soil and Water regarding the Heart of Ohio RC & D. Ms. Brown stated that Mr. Orndorff said that there is work to be done in 2013, even if the organization does eventually fold, and would like the Board to support the 2013 appropriation. Mr. Levacy stated that he supports the appropriation and will serve on the Committee. Mr. Davis and Mr. Kiger both agreed to support the program and support the 2013 appropriation.

Ms. Brown stated that there were no other vacancies on Boards that need Commissioners themselves to serve at this time.

Meeting with the Fairfield County Sheriff Dave Phalen regarding purchase of vehicles and towing rotation

The Board of Commissioners met at 9:28 a.m. with Dave Phalen, Fairfield County Sheriff, to discuss the purchase of vehicles and towing rotation. Commissioners

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present were: Steve Davis, Dave Levacy and Mike Kiger. Also present were: Chief Jerry Perrigo, Joe Morris, Paul Robberts, Stacey Willis with Eitel's Towing, Jason Dolin, Carri Brown, and Staci Knisley.

Mr. Davis requested that Sheriff Dave Phalen explain his thinking on the purchase of the six (6) Dodge Chargers through a dealership outside of Fairfield County. Mr. Davis stated that the previous requested resolution of the purchase was tabled due to the Board wanted more explanation on this purchase.

Chief Perrigo stated that Paul Robberts takes care of all vehicle fleet and does a good job. Chief Perrigo stated that he and the Sheriff meet with Mr. Robberts and reviewed the State Bids awarded through the DAS process and looked for the best deal for Fairfield County. Sheriff Phalen stated that the State solicits bids throughout the State of Ohio. Sheriff Phalen stated that by choosing the Dodge Chargers they will not need to purchase new lights and equipment, which is advantageous to the county. Sheriff Phalen stated that the State Bid process is typically the best price.

Mr. Davis asked if the local Dodge Dealership wanted to bid on the vehicles, what would they need to do? Mr. Robberts stated that he has talked with Bob Boyd Dealership, and they did not have a contract with the State. Sheriff Phalen stated he would like to purchase locally, but he wants to do what is best for Fairfield County.

For future bidding, Ms. Brown stated that she is very happy to help and offered to share the Invitation to Bid (ITB) process with the Sheriff's office. Ms. Brown stated that this process would open up local dealerships to submit their bids.

Sheriff Phalen stated that when he took office the towing/wrecker list was very problematic, and it was difficult to keep up with the insurance of towing/wrecking companies. Sheriff Phalen stated that Stacey Willis with Eitel's towing now coordinates the entire county's towing/wrecker rotation list.

Mr. Willis reported that his company implemented the process that is also used in Franklin County. Mr. Willis stated that they require additional insurance that maintain limits higher than the state minimum. Mr. Willis stated that they require \$ 1,000,000 for liability and \$500,000 for property damage. Mr. Willis stated that they assign towers to each township. Mr. Willis reported that he is a second generation owner of the business that his father started in 1960. Mr. Willis stated that Eitel's Towing's goal is to protect the public and make sure that the county is not grossly overcharged.

Mr. Davis asked if the person would like their own personal wrecker, can they choose one? Mr. Willis responded yes, that the public can choose the wrecker that they want. Mr. Morris (911 Coordinator) stated that the 911 office does communicate with the owner and then calls Eitel's Towing so that they can add it to their record.

Mr. Levacy stated that a former Commissioner had received a phone call from a wrecking company claiming that they were not on the rotation list. Mr. Willis stated that the company was probably Hines Towing. Mr. Willis stated that the company is known to charge relatively high rates and has had numerous insurance cancellations and has changed ownership several times.

Mr. Levacy stated that he appreciates all of the information given today and now has a better understanding of the wrecker rotation list. Mr. Davis stated that this is a better process than what has been done in the past. Mr. Kiger asked Mr. Willis how a wrecking company could get on the list. Mr. Willis stated that the company would have to run smoothly and should contact him. Mr. Levacy stated that back when he was with the fire service he was familiar with the problems associated with sitting and waiting on wrecking companies. Mr. Dolin asked if there is more than one wrecking company in each township. Mr. Willis stated that traditionally they do not have more than one per township, but if there was a need, additional services could be added.

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Chief Perrigo stated that the Sheriff's office will be purchasing two (2) new Detective Vehicles and will seek Ms. Brown for support with this process. Mr. Davis stated that the Board is certainly not advocating that the county spend more dollars by using local dealerships. Mr. Davis asked that in the future when submitting a request by resolution for purchase of vehicles outside of Fairfield County that the Sheriff's office should put a note that local dealerships did not have the lowest price.

Review Continued at 9:47 a.m.

Correspondence & Documents Received

- a. Permissive Sales and Use Tax
Mr. Davis stated that the deposit for January is \$ 1,007,304, slightly ahead of the prior deposit. Mr. Davis asked what Jeanette Addington's projection was for this year. Ms. Knisley stated that she thought it was \$17,000,000. Mr. Davis asked Ms. Brown to schedule Jeanette Addington (with Jones, Cochenor, and Company) to meet with him next Tuesday at 8:30 a.m. to discuss the future.
- b. Letter of resignation from Heather Snyder, Department of Health employee. Mr. Davis asked why the Board of Commissioners has received a copy of the letter. Ms. Cordle stated that sometimes employees of other Boards will copy the Commissioners these letters, but this does not happen typically. Mr. Davis stated that he knows Ms. Snyder and that she was a strong employee who advocated for improving the conditions to the building. He is sorry to see her go.

- Bonds

- a. Signatures needed for bonds
Ms. Brown stated that Mr. Davis and Mr. Levacy needed to sign their bonds. Ms. Brown also stated that it appears in the past the Board approved the surety company by approving the payment. Ms. Brown stated that there are two surety companies being used. The bond for Ms. Smalley has been paid, and the reimbursement process is in progress for Ms. Smalley. Ms. Brown stated that all Elected Officials are bonded, and the documents just need their signatures for filing in various offices.
- b. Ms. Brown asked Mr. Dolin to connect with her regarding the administrative activities required to file bonds.

- Various Board Appointments

- a. Spreadsheet needs updated by new Clerk
- b. Appointments where Commissioners serve have been filled.
- c. Several outstanding positions are open on various boards.
 - i. ADAMH Board
Ms. Brown stated that she would make a phone call with Rhonda Myers with ADAMH regarding open positions. Jennifer Smith is an attorney willing to serve on the ADAMH Board.
 - ii. Board of Health, 1 position, possibly in March 2013
 - iii. Fairfield Foundation (there needs to be more information about needs)
 - iv. MOW Committee
Mr. Kiger stated that no Commissioner sits on this committee. Ms. Brown stated that she would make a call to MOW to see what is needed for the Committee.

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- v. Metropolitan Housing Authority Board
Mr. Davis stated that Linda Sheridan has patiently waited for the Board of Commissioners to replace her appointment. Mr. Davis suggested that this position be replaced with a lawyer or an accountant based on the needs of the Board. Mr. Kiger stated that he has placed a call to John Lester but has not heard back from him.
- vi. Research
Ms. Brown stated that the following need to be researched.
 - 1. Convention and Visitor's Bureau
 - 2. Public Works
 - 3. Ms. Brown stated that she was not sure if Engineer or the Deputy Engineer can fill this position in terms of title or position, or if there needs to be specific individuals named.
 - 4. MORPC
 - 5. TID
 - 6. Board of Health, DAC

Calendar Review/Updates

- a. Black Interest Group (BIG) dinner on February 2, 2013 at 6:00 p.m.
Mr. Kiger stated that the Board has already committed to the Pickerington Area of Chamber of Commerce annual dinner on the same evening. Mr. Levacy stated that the Board would send their regrets. Mr. Kiger stated that he would respond by email with the Board's regrets.
- b. Pickerington Area Chamber of Commerce Annual Dinner, February 2, 2013
Mr. Davis asked Ms. Knisley to reserve his seat for the dinner. Ms. Knisley stated that she has already reserved Commissioner Kiger and Commissioner Levacy's seat.
- c. Commissioner 36 minute interview with Anne Darling-Cyphert, WLOH on January 29, 2013.
Mr. Davis stated that he would do the interview and asked Ms. Knisley to put this on his calendar.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, January 22, 2013 beginning at 10:07 a.m., with the following Commissioners present: Steven Davis, Mike Kiger and Dave Levacy. Also present were Jason Dolin, Perry Orndorff, Jeremiah Upp, Carri Brown, Jeff Barron, Mary Beth Lane, Aundrea Cordle and Staci Knisley.

Pledge of Allegiance

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Davis asked Ms. Knisley if there were any announcements. Ms. Knisley stated that she would like to remind the Board that there is a resolution approving the purchase of six (6) Dodge Chargers for the Sheriff's office that is still on the table.

Public Comment

Commissioner Davis asked if there were anyone from the public who would like to speak or offer comments. No public comments were made.

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Approval of purchase for six (6) Dodge Chargers for the Fairfield County Sheriff's office

On the motion of Dave Levacy and second of Mike Kiger, the Board voted to remove from the table Resolution # 2013-01.15.t.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

On the motion of Dave Levacy and second of Mike Kiger, the Board voted to approve Resolution # 2013-01.15.t, Approval to purchase six (6) Dodge Chargers for the Fairfield County Sheriff's office.

Discussion: Commissioner Davis stated that he appreciated the information that the Sheriff's office provided at their previous meeting with the Board.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

Approval of Minutes for the Tuesday, January 15, 2013

On the motion of Mike Kiger and second of Dave Levacy, the Board of Commissioners voted on the approval of Minutes for Tuesday, January 15, 2013.

Discussion: Mr. Levacy stated that in the minutes regarding the Permanent Easement discussion that the amount that the county will receive is \$450,000, and this amount was not mentioned previously. Mr. Davis stated that the settlement will include \$176,000 for general operations of 2013 for the Airport and the remaining will be used to improve the Airport Terminal. It is unknown if there will be any funds remaining for future operations.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Dave Levacy and Steve Davis

Approval of Commissioners Resolutions

On the motion of Mike Kiger and second of Dave Levacy, the Board voted on the following Commissioners' Resolutions:

2013-01.22.a A resolution to approve a permanent easement and agreement with Enterprise Liquids Pipeline LLC to construct and operate one main pipeline [Commissioners]

Discussion: Mr. Davis stated that Assistant Prosecuting Attorney Jason Dolin did a good job negotiating the contract and has approved the contract as to form. Mr. Davis stated that at 10:45 this morning the Board will sign the easement and that there will be a couple of representatives from Enterprise Liquids Pipeline LLC there to answer any questions.

2013-01.22.b A resolution authorizing to the approval for the Proclamation for awards at the Pickerington Area Chamber of Commerce Annual Dinner [Commissioners]

2013-01.22.c A resolution authorizing the 2013 allocation to the Fairfield County Humane Society for 2013 [Commissioners]

2013-01.22.d A resolution to approve authorization to conduct deer damage control activities at the Fairfield County Airport, property owned by Fairfield County [Commissioners]

2013-01.22.e A resolution authorizing the approval of a request for payment and status of funds report – FY2011 CDBG Formula Funds – Drawdown for \$59,058 [Commissioners]

2013-01.22.f A resolution approving the final report for the Fiscal Year 2010 Community Housing Improvement Program (CHIP) completed January 2012

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[Commissioners]

Roll call vote of the motion resulted as follows:

Voting thereon: Mike Kiger, David Levacy and Steve Davis

Approval of Engineer's Resolutions

On the motion of Dave Levacy and second of Mike Kiger, the Board voted to approve the following Engineer's Resolutions:

2013-01.22.g A resolution to purchase a Kobelco SK80CS Trackhoe with attachments.
[Engineer]

Discussion: Fairfield County Engineer Jeremiah Upp stated that his office solicited three (3) bids for the purchase of the Trackhoe. Mr. Upp stated that the trade in for all three (3) bids was consistent but Southeastern was the only company that was able to service this type of Trackhoe. JD Equipment did not offer this service.

2013-01.22.h A Resolution to Allow Weight Reductions on County and Township Roads for 2013. [Engineer]

Discussion: Mr. Upp stated that previous practice was to leave weight reductions on until early April but remove when weather permits.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

Approval of the Family Centered Supports and Services FCSS Project Expenditure Form to be submitted to the Ohio Department of Mental Health by the Fairfield County Board of Commissioners, administrative agent (FACFC)

On the motion of Mike Kiger and the second of Dave Levacy, the Board voted on the approval of the Family Centered Supports and Services FCSS Project Expenditure Form to be submitted to the Ohio Department of Mental Health by the Fairfield County Board of Commissioners, administrative agent (FACFC); see Resolution 2013-01.22.i

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis

Approval of Job and Family Services (JFS) Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board voted to approve the following JFS Resolutions:

2013-01.22.j A resolution to approve a Software Maintenance Agreement NonProfit Technologies [JFS]

2013-01.22.k A resolution to approve a Software Maintenance Agreement PET [JFS]

2013-01.22.l A resolution to approve a Software Maintenance Agreement Maximus QuiC+ [JFS]

Discussion: Ms. Brown indicated that the software maintenance contracts were renewals, similar to the previous year, required for financial and case systems at JFS.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

Approval of an account to account transfer [Fairfield County Clerk of Courts - Title]

On the motion of Mike Kiger and the second of Dave Levacy, the Board voted on the approval of an account to account transfer for the Fairfield County Clerk of Courts/Title office; see Resolution 2013-01.22.m.

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Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis

Approval of financial resolutions for the Commissioner' Office

On the motion of Dave Levacy and the second of Mike Kiger, the Board voted to approve the following financial resolutions for the Commissioners' Office:

2013-01.22.n A resolution authorizing an account to account transfer - General Fund Misc. Contractual Services to Capital Outlay [Commissioners]

2013-01.22.o A resolution to amend the certificate, update receipt line item & request for appropriations in a major category expense and unanticipated receipts for fund # 2800 – Airport Operations [Commissioners]

2013-01.22.p A resolution to amend the certificate, update receipt line item & request for appropriations for additional unanticipated receipts for fund # 2788, subfund# 8041 – FY2012 CDBG Formula [Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

Approval of financial resolutions for the Engineer's office

On the motion of Mike Kiger and the second of Dave Levacy, the Board voted to approve the following financial resolutions for the Engineer's office:

2013-01.22.q A resolution to appropriate from inappropriate in a major expenditure object category County Engineer 2024-Motor Vehicle [Engineer]

2013-01.22.r A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle [Engineer]

2013-01.22.s A resolution of amended certificate, update receipt, increase appropriations, account to account and fund to fund Transfer [Engineer]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Dave Levacy and Steve Davis

Approval of financial resolutions for Job and Family Services (JFS)

On the motion of Dave Levacy and second of Mike Kiger, the Board voted to approve the following financial resolutions for JFS:

2013-01.22.t A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services [JFS]

2013-01.22.u A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services [JFS]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

Approval of financial resolutions for the Fairfield County Utility's Office

On the motion of Mike Kiger and second of Dave Levacy, the Board voted to approve the following financial resolutions for the Fairfield County Utility's Office:

2013-01.22.v A Resolution to approve to APPROPRIATE FROM UNAPPROPRIATED FUNDS FOR 5595 UTILITIES ADMINISTRATIVE OFFICE FUND [Utilities]

2013-01.22.w A RESOLUTION TO AMEND THE CERTIFICATE, UPDATE RECEIPT LINE ITEM & REQUEST FOR APPROPRIATIONS FOR ADDITIONAL UNANTICIPATED RECEIPTS FOR FUND 2673, BUILDING DEPARTMENT [Utilities]

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Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Dave Levacy and Steve Davis

Approval of advances made to grant funds for the Commissioners' Office:

On the motion of Dave Levacy and second of Mike Kiger, the Board voted to approve the following resolutions for request for advances for grant funds for the Commissioners' Office:

2013-01.22.x A resolution authorizing the approval of an advance from the General Fund to the Moving Ohio Forward Fund # 2798 [Commissioners]

2013-01.22.y A resolution authorizing the approval of an Advance from the General Fund to the CDBG FY2011 – Fund# 2788 [Commissioners]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

Approval for payment of invoices without appropriate carryover purchase orders for the ADAMH Board

On the motion of Mike Kiger and second of Dave Levacy, the Board voted to approve the payment of invoices without appropriate carryover purchase orders for the ADAMH Board; see Resolution 2013-01.22.z.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Dave Levacy and Steve Davis

Approval for resolutions requesting payments of invoices without carryover purchase orders for the Commissioners' Office

On the motion of Dave Levacy and second of Mike Kiger, the Board voted to approve the following resolutions for payment of invoices without carryover purchase orders:

2013-01.22.aa A resolution to approve the payment of a voucher without an appropriate carry-over purchase order [Commissioners]

2013-01.22.bb A resolution to approve the payment of a voucher without an appropriate carry-over purchase order [Commissioners]

2013-01.22.cc A resolution to approve the payment of a voucher without an appropriate carry-over purchase order [Commissioners]

2013-01.22.dd A resolution to approve the payment of a voucher without an appropriate carry-over purchase order [Commissioners]

2013-01.22.ee A resolution to approve the payment of a voucher without an appropriate carry-over purchase order [Commissioners]

2013-01.22.ff A resolution to approve the payment of a voucher without an appropriate carry-over purchase order [Commissioners]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

Approval for resolutions requesting payment of invoices without carryover purchase orders for various departments

On the motion of Mike Kiger and second of Dave Levacy, the Board voted to approve the following resolutions requesting payments of invoices without carryover purchase orders for various departments:

2013-01.22.gg A resolution to approve the payment of a voucher without an appropriate carry-over purchase order [Engineer]

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2013-01.22.hh A resolution to approve the payment of a voucher without an appropriate carry-over purchase order for the Family Adult & Children First Council. [Family, Adult and Children First Council]

2013-01.22.ii A resolution to approve the payment of invoices without appropriate carry-over purchase orders [JFS]

2013-01.22.jj A resolution to approve the payment of a voucher without an appropriate carry-over purchase order for Fairfield County Municipal Court [Fairfield County Municipal Court]

2013-01.22.kk A resolution to approve the payment of a voucher without an appropriate carry-over purchase order for the (Fairfield County Sheriff's Office) Department. [2300] [Sheriff]

2013-01.22.ll A resolution to approve the payment of a voucher without an appropriate carry-over purchase order for the (Fairfield County Sheriff's Office) Department. (2300) [Sheriff]

2013-01.22.mm A resolution to approve the payment of a voucher without an appropriate carry-over purchase order for the (Fairfield County Sheriff's Office) Department. [2300] [Sheriff]

2013-01.22.nn A resolution to approve the payment of a voucher without an appropriate carry-over purchase order for the (Fairfield County Sheriff's Office) Department. [2300] [Sheriff]

2013-01.22.oo A resolution to approve the payment of a voucher without an appropriate carry-over purchase order for the (Fairfield County Sheriff's Office) Department. [2300] [Sheriff]

2013-01.22.pp A resolution to approve the payment of a voucher without an appropriate carry-over purchase order for the (Fairfield County Sheriff's Office) Department. [2300] [Sheriff]

2013-01.22.qq A resolution to approve the payment of a voucher without an appropriate carry-over purchase order for the Fairfield Soil & Water Conservation District Department [Soil and Water Conservation District]

2013-01.22.rr A resolution to approve the payment of a voucher without an appropriate carry-over purchase order for the Fairfield Soil & Water Conservation District Department [Soil and Water Conservation District]

2013-01.22.ss A resolution to approve the payment of a voucher without an appropriate carry-over purchase order for the Fairfield Soil & Water Conservation District Department [Soil and Water Conservation District]

2013-01.22.tt A resolution to approve the payment of a voucher without an appropriate carry-over purchase order [Veterans Services]

2013-01.22.uu A resolution to approve the payment of a voucher without an appropriate carry-over purchase order [Veterans Services]

2013-01.22.vv A resolution to approve the payment of a voucher without an appropriate carry-over purchase order [Veterans Services]

2013-01.22.wv A resolution to approve the payment of a voucher without an appropriate carry-over purchase order [Veterans Services]

2013-01.22.xx A resolution to approve the payment of a voucher without an appropriate carry-over purchase order [Veterans Services]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Dave Levacy and Steve Davis

Approval for payment of invoices, Cash Disbursement List (aka Bill list) for January 24, 2013 for departments that need Board of Commissioners' approval

On the motion of Dave Levacy and second of Mike Kiger, the Board voted the approval for payment of invoices for January 24, 2013 for departments that need Board of Commissioners' approval; see Resolution 2013-01.22.yy.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

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Commissioner Davis announced that review will be continued in Commissioner Kiger's office and following review will be the signing of the Permanent Easement at 10:45.

Commissioner Davis stated that the Board will take a short recess at 10:24 a.m.

Review Session continued at 10:41 a.m.

Mr. Levacy asked if the Red Cross proclamations were completed and ready.
Ms. Knisley stated that they were ready and in folders.

Mr. Kiger stated that he has a meeting scheduled with Debbie Meyer regarding the Violet Festival.

Meeting with Enterprise Liquids Pipeline LLC for the signing of the Permanent Easement for land located at the Fairfield County Airport

The Board of Commissioners met with Tim Glass and Daniel Atherton with Enterprise Liquids Pipeline LLC to discuss and sign the permanent easement for land located at the Fairfield County Airport. Commissioners present were: Steve Davis, Dave Levacy and Mike Kiger. Also present were: Jason Dolin, Carri Brown, Aundrea Cordle, Jeff Barron and Ed Laramée and Staci Knisley.

Mr. Atherton gave the Board of Commissioners three (3) copies of the permanent easement that has been reviewed and approved as to form by Assistant Prosecuting Attorney Jason Dolin.

Mr. Glass stated that the pipeline installation will take 30-45 days. Mr. Glass stated that if they were given permission to open cut instead of drilling the ditch that it could take 48 hours. Mr. Davis stated that the Airport Board recommended the directional drilling. Mr. Glass stated that it is not a problem to stay with the original drilling. Mr. Levacy stated that if the drilling was not the option to go forth with then there would be interruptions to the airport.

Mr. Glass stated that they would be drilling 37 feet deep. Mr. Davis stated that the location of the drilling and easement will be inside the Election House loop. Mr. Davis stated that Enterprise will take 2 of the original 3 easement agreements and that 1 will stay with the Board of Commissioners' Office until the check for \$450,000 has cleared.

Mr. Davis asked Ms. Knisley to deposit the check Thursday afternoon and asked Ms. Knisley to contact Kellie Cunningham after the check has cleared. Mr. Davis stated that at that point Enterprise can file the action.

Mr. Davis asked Enterprise who the county's land agent contact will be. Mr. Glass responded that it will most likely be Mr. Atherton. Mr. Glass will be the land agent until the last landowner is happy.

Mr. Dolin stated that once the easement is completed and filed that it will have to be added to the Commissioners' Journal.

Mr. Davis asked if their operation center will be local. Mr. Glass responded that they have leased a property right near the airport just outside the city limits. Mr. Davis stated that he was glad to hear that the operation center will be located in Fairfield County.

Mr. Glass stated that it could be up to 800 people working on this project, some even living in Fairfield County.

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Review Session continued at 11:10 a.m.

Ms. Brown suggested a motion from the Board approving the surety companies for the officials' bonds.

Approval of Public Official Bond Insurance, Surety Companies

On the motion of Steve Davis and second of Dave Levacy, the Board voted to approve Ohio Casualty Insurance and Western Surety to hold the insurance for the Public Official bonds.

Roll call motion of the vote as follows:

Voting aye thereon: Steve Davis, Dave Levacy and Mike Kiger

Information about History of Commissioners Holding Office

Mr. Kiger updated the Board on the project of researching and posting dates of services of former Commissioners, possibly showing the history within the courthouse. Mr. Kiger stated that Susan Bloom, Director of the Board of Elections, had been instrumental with the research. Mr. Kiger stated that he is still waiting on some information from the Historical Society. Mr. Davis stated that this sounds like a good project and hopes to get a sponsor to fund it.

Recess at 11:14 a.m.

Mr. Davis stated that the Board of Commissioners will recess until approximately 1:00 p.m.

Interviews for Commissioners' Clerk position - EXECUTIVE SESSION

On the motion of Steve Davis and second of Mike Kiger, the Board of Commissioners voted to enter into executive session at 1:06 p.m. to discuss personnel for interviews for the Commissioners' Clerk position.

Discussion: Mr. Davis would like Aundrea Cordle to be present and included for this discussion.

Commissioners present were: Steve Davis, Mike Kiger and Dave Levacy

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger and Dave Levacy

On the motion of Steve Davis and second of Mike Kiger the Board of Commissioners voted to exit Executive Session at 4:29 p.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger and Dave Levacy

No formal actions were taken.

Review Session continued at 4:29 p.m.

Mr. Davis stated that there were no more review items to discuss.

Adjournment

With no further business, on the motion of Dave Levacy and a second of Mike Kiger, the Board of Commissioners voted to adjourn at 4:30 p.m.

Roll call vote of the motion resulted as follows:

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Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

The next regular meeting for the Board of Commissioners is scheduled for Tuesday, January 29, 2013 at 10:00 a.m., with review session at 9:00 a.m. on the same day.

Motion by: Seconded by:

that the January 22, 2013, minutes were approved by the following vote:

YEAS: NAYS: None

ABSTENTIONS: None

*Approved on January 29, 2013

Steven A. Davis
Commissioner

Dave Levacy
Commissioner

Mike Kiger
Commissioner

Staci Knisley, Acting Clerk