

**Regular Meeting #02- 2013
Fairfield County Commissioners' Office
January 15, 2013**

Review Session

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order at 9:00 a.m. with the following Commissioners present: Steven Davis, Mike Kiger, and Dave Levacy. Also present were Carri Brown, Jason Dolin, David Miller, Aundrea Cordle, Bob Clark, Jeff Barron and Staci Knisley.

- Meals on Wheels/Older Adult Agency(MOW/OAA)
Meals on Wheels/Older Adult Agency sent correspondence to the Information and Referral Agency (211) and copied the Board of Commissioners. The MOW/OAA letter indicated that neither they nor the Board of Commissioners could waive the requirement to meet September deadlines for submission for MOW/OAA grant. Mr. Davis stated that the Board did discuss issuing an allocation to 211, but 211 declined this step because they were concerned that by accepting such an allocation, there may be future retribution from MOW/OAA in that MOW/OAA may perceive less of need for MOW/OAA support, which is definitely needed and appropriate for 211. Mr. Davis stated that he would have liked this communication to happen more kindly, and he will communicate to 211 for them to keep the Board of Commissioners aware of any emergency situations that arise. Mr. Kiger stated that MOW/OAA has kept the Board informed and is doing a good job disbursing the money.
- Lodging Tax/Legal Counsel
Mr. Davis stated that he has reached out to Attorney Pete Wade. Mr. Wade has knowledge in lodging tax matters. Mr. Davis stated that Mr. Wade is willing to advise the Board, and the matter will stay on review. A draft engagement letter is expected.
- Superior Fibers
Mr. Davis stated that it was an unfortunate first day for Economic Development Director Bob Clark with the news that Superior Fibers will close later this year and move part of its operations to Mexico. Mr. Davis stated that he wants to be helpful and has encouraged Mr. Clark to reach out to Superior Fibers and the State of Ohio. Mr. Davis stated that Superior Fibers relied on incandescent light bulbs. Mr. Davis stated that the material is now on a decline in the United States but foreign countries are still using the materials. Mr. Davis stated that it is preferable for the Economic Development Director to have relationships with local industries to help prevent surprises. Mr. Kiger stated that he agreed and would prefer to have the Economic Development Director here for a long time. Ms. Brown stated that Bob Clark and WFD Director, Mike Miller, are connecting to provide services to the employees and business; a WARN notice, a federally mandated requirement for employers to report certain lay-offs has been filed. The state and county will work together to provide "Rapid Response" services for the employees and the community. Rapid Response efforts include skills assessment, basic skills training, career counseling, and job seeking assistance. Mr. Levacy stated that the closing was beyond the county's control.
- Revolving Loan Fund Representative
Linda Kauffman indicated by email that one Commissioner is to sit on the Loan Review Committee. The Committee meets the second Wednesday of every month at 3:00 p.m. in the Commissioners' hearing room. Mr. Levacy agreed he would serve on the committee.
- Heart of Ohio Resource Conservation and Development (RC&D) Representative and 2013 Appropriation
Ms. Brown reviewed the request from Heart of Ohio RC&D asking consideration for \$200 in annual fees for 2013. Ms. Brown stated that Heart of Ohio RCD also

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requests a representative from Fairfield County. Mr. Levacy stated that the Heart of Ohio RC& D has supported the Board of Developmental Disabilities projects for the trails and tree house. Mr. Levacy stated that Heart of Ohio RC & D has lost resources and recommends that the Board contributes for 2013. Mr. Davis asked Ms. Brown to touch base with Perry Orndorff with Soil & Water to let him know that matter is under consideration, and the Board would like his comments.

- CCAO Standing Committees

Mr. Kiger stated that he has interest in serving and will be filling out the standing committee request form for 2013 to serve on the Justice & Public Safety Committee. Ms. Brown stated that the deadline for reply is noted as January 17, 2013.

- Multi County Juvenile Detention Center (MCJDC)

Mr. Kiger stated that he would like to serve on the Board of Trustees for MCJDC.

- Correspondence and Documents Received

- a. Prosecutor's Furtherance of Justice (FOJ) report
- b. Ohio Department of Taxation Casino report, January 2013 disbursement of \$340,539.65. (Mr. Davis stated that the estimate of \$1.6 million dollars in casino revenue for 2013 is based on three (3) casinos being up and running. With little history, the estimates are rough at this time.)
- c. Letter to the Editor from Wendy J. Hepker, Medical Center Director with VA Health Care thanking the Board of Commissioners for their continued support for the local VA clinic to remain in their current location during the transition of their move.
- d. Girl Scouts of Ohio, request for conference sponsorship (Mr. Davis stated that the Board did not allow for this in their appropriation budget for 2013 and asked Ms. Knisley to kindly report this to the Girl Scouts: no conference sponsorship is available.)
- e. Request for Resolution of Support, Buckeye Lake for Tomorrow, Merv Bartholow – (The Board agreed to support Buckeye Lake for Tomorrow and asked Ms. Knisley to submit the appropriate resolution for the Board.)

- Items Executive Director will review with Acting Clerk, Week of January 14, 2013

- a. Elected Official and Department Head Bonds – Ms. Brown stated she will be working with Ms. Knisley to verify bonds are current.
- b. Various Board Appointments – Ms. Brown stated that she will be working with Ms. Knisley to review, especially for any Board vacancies that require immediate action.

- Calendar Review/Updates

- a. Bremen Chamber of Commerce Meeting – Ms. Knisley will reserve all three Board members for the January 22nd meeting.
- b. Workforce Investment Board meeting – Mr. Levacy stated that he will attend.
- c. American Red Cross Heroes Breakfast conflict with Public Hearing – Mr. Davis asked Ms. Knisley to make a reservation for the Red Cross Breakfast for him. Ms. Knisley stated that she has reserved Mr. Kiger's spot and that Mr. Levacy has already reserved his spot. Mr. Davis stated that he would make sure he would leave the breakfast in time for the 9:00 public hearing.
- d. CFLP Solid Waste meeting – Mr. Levacy stated that he would attend the meeting on January 26, 2013. Mr. Davis stated that the Statehouse is still debating funding for CFLP and that there could be impactful actions from this debate. Mr. Kiger stated that CCAO has a plan to address CFLP funding.

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- Update from Jason Dolin, Assistant Prosecutor
 - a. Pipeline Easement – Mr. Dolin stated that the easement should be ready for next week's meeting, and he does not anticipate any problems. Mr. Davis stated that the Airport Authority Board inquired about the monies. Mr. Davis stated that \$170,000 plus (\$176,000 actual) would be used for operating and that the remaining monies would be used to make improvements to the Airport Terminal. Mr. Kiger stated that he is hopeful that they can use some of the monies for 2014 operations. Mr. Davis stated that Mr. Dolin is working near conclusion of the agreement and that the pipeline is very similar to the previous Rockie's pipeline resolution. A resolution should be submitted for next Tuesday. Mr. Dolin stated that he would contact Enterprise by emailing them to tentatively schedule signing the agreement at 10:45 am next Tuesday.

Meeting regarding pending or eminent court action and/or a matter requiring confidentiality for JFS - EXECUTIVE SESSION

On the motion of Steve Davis and second of Dave Levacy, the Board of Commissioners voted to enter into executive session at 9:49 a.m. for purposes of pending or eminent court action and/or a matter requiring confidentiality with JFS. Commissioners present were: Steve Davis, Dave Levacy and Mike Kiger. Also present were: Carri Brown, Jason Dolin and Staci Knisley

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Dave Levacy and Mike Kiger

On the motion of Mike Kiger and second of Dave Levacy the Board of Commissioners voted to exit Executive Session at 9:57 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Dave Levacy and Mike Kiger

No formal actions were taken.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, January 15, 2013 beginning at 10:01 a.m., with the following Commissioners present: Steven Davis, Mike Kiger and Dave Levacy. Also present were Ed Laramée, Dennis Schwallie, Jason Dolin, Bill Miller, Lisa Notestone, David Miller, Jon Slater, Jeremiah Upp, Mary Beth Lane, Jeff Barron, Carri Brown, Aunie Cordle and Staci Knisley.

Pledge of Allegiance

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Davis asked Ms. Knisley if there were any announcements. Ms. Knisley stated that there were no announcements.

Public Comment

Commissioner Davis asked if there were anyone from the public who would like to speak or offer comments. No public comments were made.

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Approval of Minutes for the Tuesday, January 14, 2013, Organizational Meeting

On the motion of Mike Kiger and second of Dave Levacy, the Board of Commissioners voted on the approval of Minutes for Tuesday, January 14, 2013.

Roll call vote of the motion resulted as follows:

Voting aye thereon : Mike Kiger, Dave Levacy and Steve Davis

Approval of the issuance of \$1,270,000 of Notes to renew previously issued notes for Airport Hangars (Fairfield County Commissioners)

On the motion of Mike Kiger and second of Dave Levacy, the Board voted on the approval of the issuance of \$1,270,000 of Notes to renew previously issued notes for Airport Hangars; see Resolution 2013-01.15.a.

Discussion: Dennis Schwallie, bond counsel with Peck, Shaffer & Williams LLP, stated payment is now due and the Airport Authority desires to make the payment of \$1,320,000 with principle of \$50,000 and to renew the note with the Fairfield County Treasurer for \$1,270,000. Commissioner Davis asked about the interest rate for the renewal. Attorney Schwallie stated that the renewal rate was 1.25%, a lower rate than the previous rate and indicated he would be available for any additional questions.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, David Levacy and Steve Davis

Approval to ratify proclamations presented at the Baltimore Area Chamber of Commerce Annual Dinner (Fairfield County Commissioners)

On the motion of Dave Levacy and second of Mike Kiger, the Board voted on the approval to ratify proclamations presented at the Baltimore Area Chamber of Commerce Annual Dinner; see Resolution 2013-01.15.b.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

Approval of a request for payment and status of funds report for the FY2011 CDBG Formula grant (Fairfield County Commissioners)

On the motion of Mike Kiger and the second of Dave Levacy, the Board voted on the approval of request for payment and status of funds report for the FY2011 CDBG Formula grant, drawdown \$ 19,912; see Resolution 2013-01.15.c.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis

Approval of a request for payment and status of funds report for the FY2011 CDBG Formula grant (Fairfield County Commissioners)

On the motion of Mike Kiger and the second of Dave Levacy, the Board voted on the approval of request for payment and status of funds report for the FY2008 NSP grant, drawdown \$ 14,337; see Resolution 2013-01.15.d.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis

Approval of the 2013 allocation to the Lancaster Festival [Fairfield County Commissioners]

On the motion of Mike Kiger and the second of Dave Levacy, the Board voted on the approval of the 2013 allocation to the Lancaster Festival; see Resolution 2013-01.15.e.

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Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis

Approval of the 2013 allocation to the Lancaster Public Transit [Fairfield County Commissioners]

On the motion of Mike Kiger and the second of Dave Levacy, the Board voted on the approval of the 2013 allocation to Lancaster Public Transit; see Resolution 2013-01.15.f.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis

Approval for permission to attend conventions and meetings [Fairfield County Auditor]

On the motion of Dave Levacy and second of Mike Kiger, the Board voted to approve permission to attend conventions and meetings for the Fairfield County Auditor; see Resolution 2013-01.15.g.

Discussion: Auditor Jon Slater stated that per Ohio Revised Code, the County Auditor and others must get permission by the Board of Commissioners to attend conferences and meetings.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

Approval for entering into an Intergovernmental Agreement made and entered into by and between the Franklin County Board of Commissioners and Fairfield County, Ohio (EMA)

On the motion of Mike Kiger and second of Dave Levacy, the Board voted to approve an intergovernmental agreement made and entered into by and between the Franklin County Commissioners and Fairfield County, Ohio (EMA); see Resolution 2013-01.15.h.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Dave Levacy and Steve Davis

Approval to authorize the Use of Force account [Fairfield County Engineer]

On the motion of Dave Levacy and second of Mike Kiger, the Board voted to approve the Use of Force Accounts for the Fairfield County Engineer; see Resolution 2013-01.15.i.

Discussion: Fairfield County Engineer Jeremiah Upp stated that per Ohio Revised Code the Use of Force accounts must get permission by blanket resolution from the Board of Commissioners. The county engineer may, when authorized by the Board, employ use county employees and property, lease implements and tools, and purchase materials as are necessary in the construction, reconstruction, improvement, maintenance, or repair of roads by force account. This resolution has been a standard one for the Board.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

Approval to schedule annual township trustee meetings[Fairfield County Engineer]

On the motion of Dave Levacy and second of Mike Kiger, the Board voted to approve the scheduling of annual township trustee meetings for the Fairfield County Engineer, see Resolution 2013-01.15.j.

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Discussion: Fairfield County Engineer Jeremiah Upp stated that these meetings are held every year and that the Engineer's office meets individually with each township.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

Approval for a change order for the LIB-46, FAI-TR235-1.16 Poplar Creek Road over Poplar Creek Bridge Replacement Project [Fairfield County Engineer]

On the motion of Dave Levacy and second of Mike Kiger, the Board voted to approve the change order for the LIB-46, FAI-TR235-1.16 Poplar Creek Road over Poplar Creek Bridge Replacement Project for the Fairfield County Engineer; see Resolution 2013-01.15.kl.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

Approval for the purchase of a 2013 Ford Expedition Fairfield County Engineer]

On the motion of Dave Levacy and second of Mike Kiger, the Board voted to approve the purchase of a 2013 Ford Expedition for the Fairfield County Engineer; see Resolution 2013-01.15.l.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

Approval for the annual county highway system mileage certification [Fairfield County Engineer]

On the motion of Dave Levacy and second of Mike Kiger, the Board voted to approve the annual county highway system mileage certification for the Fairfield County Engineer; see Resolution 2013-01.15.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

Approval to authorize membership in the Workforce Investment Act Area 20 Workforce Investment Board [Fairfield County Job & Family Services]

On the motion of Mike Kiger and second of Dave Levacy, the Board voted to approve the membership in the Workforce Investment Act Area 20 Workforce Investment Board for Fairfield County Job & Family Services; see Resolution 2013-01.15.n.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Dave Levacy and Steve Davis

Approval for the appointment of Kristi Burre as Fairfield County Job and Family Services, Protective Services Director [Fairfield County Job & Family Services]

On the motion of Mike Kiger and second of Dave Levacy, the Board voted to approve the appointment of Kristi Burre as Fairfield County Job and Family Services, Protective Services Director for Fairfield County Job & Family Services; see Resolution 2013-01.15.o.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Dave Levacy and Steve Davis

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Approval of the Fairfield Information Services IV-D contract [Fairfield County Job & Family Services]

On the motion of Mike Kiger and second of Dave Levacy, the Board voted to approve the Fairfield Information Services IV-D contract for Fairfield County Job & Family Services; see Resolution 2013-01.15.p.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Dave Levacy and Steve Davis

Approval of the ETAT Enterprises LLC IV-D contract [Fairfield County Job & Family Services]

On the motion of Mike Kiger and second of Dave Levacy, the Board voted to approve the ETAT Enterprises LLC IV-D contract for Fairfield County Job & Family Services; see Resolution 2013-01.15.q.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Dave Levacy and Steve Davis

Approval of the Fairfield County Sheriff IV-D contract [Fairfield County Job & Family Services]

On the motion of Mike Kiger and second of Dave Levacy, the Board voted to approve the Fairfield County Sheriff IV-D contract for Fairfield County Job & Family Services; see Resolution 2013-01.15.r.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Dave Levacy and Steve Davis

Approval to authorize the lease agreement by and between Fairfield-Hocking Major Crimes Unit and Gandee Precision Machine (Prosecutor/MCU)

On the motion of Dave Levacy and second of Mike Kiger, the Board voted to approve the lease agreement by and between Fairfield-Hocking Major Crimes Unit and Gandee Precision Machine; see Resolution 2013-01.15.s.

Discussion: Assistant Prosecuting Attorney Jason Dolin stated that the lease is a renewal with same or similar terms as the previous lease.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

Approval to authorize the purchase of six (6) Dodge Chargers [Fairfield County Sheriff]

Commissioner Mike Kiger made a motion to approve the authorization of the purchase of six (6) Dodge Chargers for the Fairfield County Sheriff. The motion was seconded by Commissioner Levacy.

Discussion: Commissioner Steve Davis stated that he would like to know more about the effort that was taken to ensure that the proposed purchase is the best for Fairfield County. Jeremiah Upp stated that quotes or bidding processes can involve local dealerships. Commissioner Kiger and Commissioner Levacy agreed that obtaining more information would be helpful. Commissioner Mike Kiger withdrew his original motion, and Commissioner Levacy accepted the withdrawal.

On the motion of Mike Kiger and second of Dave Levacy, the Board voted to table the purchase of six (6) Dodge Charges for the Fairfield County Sheriff; see Resolution 2013-01.15.t.

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Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Dave Levacy and Steve Davis

The resolution is on the table.

Approval for permission to attend conventions and meetings [Fairfield County Treasurer]

On the motion of Dave Levacy and second of Mike Kiger, the Board voted to approve permission to attend conventions and meetings for the Fairfield County Treasurer; see Resolution 2013-01.15.u.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

Approval of Financial Resolutions

On the motion of Mike Kiger and second of Dave Levacy, the Board voted to approve the following financial resolutions:

2013-01.15.v A resolution authorizing a fund to fund transfer for the 2013 grant match for the Fairfield County Emergency Management Agency (EMA) [Commissioners]

2013-01.15.w A resolution authorizing a fund to fund transfer for the 1st half 2013 Allocation for Fairfield County Engineer [Commissioners]

2013-01.15.x A resolution authorizing a fund to fund transfer for the 2013 Allocation – Fairfield 33 Development Alliance [Commissioners]

2013-01.15.y A resolution authorizing a fund to fund transfer for the 1st half 2013 Allocation for Fairfield County GIS [Commissioners]

2013-01.15.z A resolution authorizing a fund to fund transfer for Fairfield County Job and Family Services –1st Quarter 2013 Allocation [Commissioners]

2013-01.15.aa A resolution authorizing a fund to fund transfer for the 1st Quarter 2013 Allocation for the Multi County Juvenile Detention Center (MCJDC) [Commissioners]

2013-01.15.bb A resolution authorizing a fund to fund transfer for the 1st half 2013 Allocation for Soil & Water [Commissioners]

2013-01.15.cc A resolution authorizing a fund to fund transfer for the 2013 Allocation – Fairfield County Regional Planning Commission (RPC) [Commissioners]

2013-01.15.dd A resolution authorizing the approval of an advance from the General Fund to FY2012 FAA Grant - Airport [Commissioners]

2013-01.15.ee A resolution authorizing the approval of repayment of an advance to the General Fund # 4663 – HAS Debt [Commissioners]

2013-01.15.ff A resolution authorizing the approval of repayment of an advance to the General Fund from FY2010 CHIP/HOME/CDBG Funds [Commissioners]

2013-01.15.gg A resolution authorizing the approval of repayment of an advance to the Federal Seizures Fund 7619 [Prosecutor- Major Crimes Unit]

2013-01.15.hh A resolution authorizing the approval of an advance from the General Fund to Airport Operations [Commissioners]

2013-01.15.ii A resolution authorizing the approval of an advance from the General Fund to FY2012 CDBG CHIP Fund # 2730 Subfund# 8032 [Commissioners]

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- 2013-01.15.jj A resolution authorizing the approval of repayment of an advance to the General Fund # 2788 – CDBG Formula FY2011 [Commissioners]
- 2013-01.15.kk A resolution authorizing the approval of repayment of an advance to the General Fund from 8028 Citizen Corps Grant Supplement [EMA]
- 2013-01.15.ll A resolution authorizing the approval of repayment of an advance to the General Fund from 8026 Citizen Corps Grant [EMA]
- 2013-01.15.mm Approving a repayment of an advance made for fund 2072, a fund used to account for child protective services activities, from the County GRF, 1001 [JFS]
- 2013-01.15.nn A resolution authorizing the approval of repayment of an advance to the Project Income Fund 7594 [Prosecutor- Major Crimes Unit]
- 2013-01.15.oo A resolution authorizing the approval of an advance from the General Fund to 2777 Home Sewage Septic Systems. [Utilities]
- 2013-01.15.pp A resolution to amend the certificate, update receipt line item & request for appropriations for additional unanticipated receipts for fund # 2800 – Airport Operations [Commissioners]
- 2013-01.15.qq A resolution to appropriate from unappropriated in a major expenditure object category for the AIMS Fund # 2796 [Commissioners]
- 2013-01.15.rr A resolution authorizing a fund to fund transfer for FY2012 FAA Grant Match [Commissioners]
- 2013-01.15.ss A resolution authorizing an account to account transfer [Clerk of Courts-Title]
- 2013-01.15.tt A resolution to appropriate from unappropriated in a major expenditure object category for FY2010 CDBG Formula Fund # 2778 [Commissioners]
- 2013-01.15.uu A resolution to appropriate from unappropriated & an account to account transfer in an expenditure object category for FY2011 CDBG Formula Fund # 2788 [Commissioners]
- 2013-01.15.vv A resolution authorizing a fund to fund transfer. [Prosecutor- Major Crimes Unit]
- 2013-01.15.ww A resolution authorizing a fund to fund transfer. [Prosecutor- Major Crimes Unit]
- 2013-01.15.xx Appropriate from unappropriate 03-560000 supplies and materials [Engineer]
- 2013-01.15.yy A resolution to reduce appropriations and reduce the estimated receipts for the Resource Center Fund, #2789 [JFS]
- 2013-01.15.zz A resolution authorizing the reduction in major expenditure object category appropriations and estimated receipts. [Juvenile/Probate Court]
- 2013-01.15.aaa A resolution to approve to appropriate from unappropriated for the oak creek s1 inspection fee reimb [Engineer]
- 2013-01.15.bbb A resolution to approve to appropriate from unappropriated [Engineer]
- 2013-01.15.ccc A resolution authorizing the reduction in major expenditure object category appropriations. [Family, Adult and Children First Council]
- 2013-01.15.ddd A resolution to approve the acceptance of a subgrant award from the Ohio Office of Criminal Justice Services; the delegation of signature authority for the grant activities; the approval of a new special revenue fund to account for grant activities; [JFS]

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2013-01.15.eee A resolution authorizing a fund to fund transfer. [Prosecutor- Major Crimes Unit]

2013-01.15.fff A resolution to amend the certificate, update receipt line item & request for appropriations for new OCJS Grant Award for fund 2764. [Prosecutor- Major Crimes Unit]

2013-01.15.ggg A resolution authorizing a fund to fund transfer. [Prosecutor- Major Crimes Unit]

2013-01.15.hhh A resolution authorizing a fund to fund transfer [Prosecutor- Major Crimes Unit]

2013-01.15.iii A resolution authorizing a fund to fund transfer [Utilities]

2013-01.15.jjj A resolution to amend the certificate, update receipt line item & request for appropriations for additional unanticipated receipts for fund (2777). [Utilities]

2013-01.15.kkk A resolution to approve the payment of a voucher without an appropriate carry-over purchase order for the Auditor's Department. Auditor's [Auditor- Admin]

2013-01.15.lll A resolution to approve the payment of invoices without an appropriate carryover purchase order - Board of Elections [Auditor- Finance]

2013-01.15.mmm A resolution to approve the payment of a voucher without an appropriate carry-over purchase order [Commissioners]

2013-01.15.nnn A resolution to approve the payment of a vouchers without appropriate carry-over purchase orders [Commissioners]

2013-01.15.ooo A resolution to approve the payment of a voucher without an appropriate carry-over purchase order for the Fairfield County Engineer's Office [Engineer]

2013-01.15.ppp A resolution to approve the payment of a voucher without an appropriate carry-over purchase order for the Fairfield County Engineer's Office [Engineer]

2013-01.15.qqq A resolution to approve the payment of a voucher without an appropriate carry-over purchase order for the Fairfield County Engineer's Office [Engineer]

2013-01.15.rrr A resolution to approve the payment of invoices without an appropriate carry-over purchase order, Fairfield County Job & Family Services [JFS]

2013-01.15.sss A resolution to approve the payment of a voucher without an appropriate carry-over purchase order for the Fairfield County Law Library [Law Library]

2013-01.15.ttt A resolution to approve the payment of a voucher without an appropriate carry-over purchase order [Sheriff]

2013-01.15.uuu A Resolution to approve the payment of an invoice without an appropriate carryover purchase order [Sheriff]

2013-01.15.vvv A Resolution to approve the payment of an invoice without an appropriate carryover purchase order [Sheriff]

2013-01.15.www A resolution to approve the payment of a voucher without an appropriate carry-over purchase order for the (TREASURER) [TREASURERS OFFICE]
[Treasurer]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Dave Levacy and Steve Davis

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Approval to ratify payment of invoices for January 10, 2013 outside the normal budgetary process for departments that need Board of Commissioners' approval

On the motion of Dave Levacy and second of Mike Kiger, the Board voted the approval to ratify the payment of invoices for January 10, 2013 outside the normal budgetary process for departments that need Board of Commissioners' approval; see Resolution 2013-01.15.xxx.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

Approval for payment of invoices for January 17, 2013 for departments that need Board of Commissioners' approval

On the motion of Mike Kiger and second of Dave Levacy, the Board voted the approval for payment of invoices for January 17, 2013 for departments that need Board of Commissioners' approval; see Resolution 2013-01.15.yyy.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Dave Levacy and Steve Davis

Review Session continued at 10:31 a.m.

Sheriff Resolution 2013-01.15.t TABLED discussion:

Mr. Davis stated that he wanted the Sheriff to meet with the Board next week to discuss the purchase of Dodge Chargers. Ms. Brown stated that she would talk with Chief Perrigo and others at the Sheriff's office and offer information about the competitive bidding process and options available, such as conducting an invitation to bid. Mr. Dolin stated that under state law, a county cannot award bids solely on the fact that a business is a local business. It was agreed that more information was needed to consider the tabled resolution.

Meeting relating to existing and/or potential employees of the Board of Commissioners - EXECUTIVE SESSION

On the motion of Steve Davis and second of Mike Kiger, the Board of Commissioners voted to enter into executive session at 10:35 a.m. for purposes of existing and/or potential employees of the Board of Commissioners. Commissioners present were: Steve Davis, Dave Levacy and Mike Kiger. Also present were: Carri Brown, Aundrea Cordle, Jason Dolin, and Staci Knisley.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger and Dave Levacy

On the motion of Mike Kiger and second of Dave Levacy the Board of Commissioners voted to exit Executive Session at 11:03 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Dave Levacy and Mike Kiger

No formal actions were taken.

Meeting with Mike Miller, Fairfield County Dog Warden regarding purchase of cots

The Board of Commissioners met with Mike Miller, Fairfield County Dog Warden to discuss the procurement of cots for the Dog Shelter. Commissioners present were: Steve Davis, Dave Levacy and Mike Kiger. Also present were: Nina West, Jason Dolin, Aundrea Cordle, Carri Brown, and Staci Knisley.

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Commissioner Davis apologized to Mr. Miller for the delay in meeting. Mr. Miller stated that it was okay and that he was reviewing quotes he received relating to the purchase of cots, which would be a good idea for the dogs at the shelter. Mr. Miller stated that he received two (2) of the three (3) estimates sought from vendors to purchase cots for the shelter. Mr. Miller stated that he would like to purchase 54 cages with Pet Cot. Commissioner Levacy encouraged Mr. Miller to get the cots that he needed. Mr. Miller stated that Pet Cot has a reputation for good service and is willing to work with the shelter. Mr. Miller stated that he did not prefer Pet Frenzy because they used PVC pipes and felt that they could not keep the cots as sanitary as they should be. The Board agreed that they were in favor for Mr. Miller to purchase cots from the vendor Pet Cot.

Mr. Miller asked Assistant Prosecuting Attorney Jason Dolin to research the new kennel license change that will be in effect in March of 2013.

**Meeting relating to pending litigation relating to the Board of Commissioners
- EXECUTIVE SESSION**

On the motion of Steve Davis and second of Mike Kiger, the Board of Commissioners voted to enter into executive session at 11:20 a.m. for a meeting relating to pending litigation. Commissioners present were: Steve Davis, Dave Levacy and Mike Kiger. Also present were: Carri Brown, Aundrea Cordle, Jason Dolin, and Staci Knisley.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger and Dave Levacy

On the motion of Mike Kiger and second of Dave Levacy the Board of Commissioners voted to exit Executive Session at 11:41 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Dave Levacy and Mike Kiger

No formal actions were taken.

A brief recess was taken for five minutes.

**Meeting relating to existing and/or potential employees of the Board of
Commissioners - EXECUTIVE SESSION**

On the motion of Steve Davis and second of Mike Kiger, the Board of Commissioners voted to enter into executive session at 11:46 a.m. for purposes of existing and/or potential employees of the Board of Commissioners. Commissioners present were: Steve Davis, Dave Levacy and Mike Kiger. Also present were: Carri Brown, Aundrea Cordle, Jason Dolin, Tony Vogel and Staci Knisley.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger and Dave Levacy

On the motion of Mike Kiger and second of Dave Levacy the Board of Commissioners voted to exit Executive Session at 11:59 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Dave Levacy and Mike Kiger

No formal actions were taken.

**Meeting relating to pending litigation involving the Board of Commissioners –
EXECUTIVE SESSION**

On the motion of Steve Davis and second of Mike Kiger, the Board of Commissioners voted to enter into executive session at 11:59 a.m. for purposes of reviewing pending

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January 15, 2013**

litigation. Commissioners present were: Steve Davis, Dave Levacy and Mike Kiger. Also present were: Carri Brown, Aundrea Cordle, Jason Dolin and Staci Knisley.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger and Dave Levacy

On the motion of Mike Kiger and second of Dave Levacy the Board of Commissioners voted to exit Executive Session at 12:04 p.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Dave Levacy and Mike Kiger

No formal actions were taken.

Review Session continued at 12:05 p.m.

- Letter from Fairfield Area Humane Society requesting additional monies for their 2013 allocation (\$6825 approved, asking \$8500) – After discussion, the Board agreed to consider the additional amount in a future meeting with the Humane Society. Ms. Brown asked if Ms. Knisley should proceed with approved 2013 allocation and schedule Corey Schoonover with the Fairfield Area Humane Society for an appointment with the Board to discuss their additional requests, and the Commissioners by consensus agreed to this. A resolution for the \$6825 will be placed on the agenda for the next meeting.
- Sheriff Tabled Resolution 2013-01.15.t (discussion continued) – Ms. Brown stated that the Sheriff's office could meet competitive bidding requirements through the DAS approved process, where the competitive bidding process had already occurred, or with an Invitation to Bid (ITB), which is most likely with vehicles with specifications, or with a Request for Proposals. Mr. Davis stated that the Board should make sure that the decision is best for Fairfield County before the Board endorsed the purchase of \$133,000 from a vendor in Van Wert. Mr. Levacy asked about the Sheriff process for their wrecking contracts. Mr. Davis stated that they use a rotation list for the wrecking companies. Mr. Levacy stated that Franklin County dispatch gets money off the wrecking companies and would like to know more about that process. Ms. Knisley will set up an appointment with the Sheriff.
- State of the County – Ms. Brown stated that she would like to schedule a tentative date for the State of the County address. Mr. Davis stated that he would like the State of the County to be informational and newsworthy. He wants to people to know what the Board's goals are. Mr. Davis stated that he would like ideas from Elected Officials and Department Heads. Ms. Brown stated that she would touch base with the Elected Officials and Department Heads for ideas sending an email once the date is tentatively set. Mr. Davis stated that he still like the idea of "Past, Present and Future" for the State of the County. Mr. Kiger stated that he agreed on these themes.
- OCMA Membership for 2013 – Executive Director Carri Brown would like to join for \$125 annually. The Board approved Ms. Brown's membership.

Adjournment

With no further business, on the motion of Mike Kiger and a second of Dave Levacy, the Board of Commissioners voted to adjourn at 12:37 p.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis

