

REGULAR MEETING #06-09
FAIRFIELD COUNTY COMMISSIONERS' OFFICE
FEBRUARY 23, 2006

COUNTY OFFICIALS ROUND TABLE

The Board of Commissioners held a "County Officials Round Table" session at 8:30 a.m. Present at this session were Judith Shupe, Mike Kiger, Jon Myers, Jon Slater, Ed Laramee, Frank Hirsch, Perry Orndorff, Jerry Perrigo, Aunie Cordle, Michael Orlando, Don Rector, David Zak, David Landefeld, Barbara Curtiss, Frank Anderson, Becky Carpenter, Paul Stolte, Bob Dvoraczky, Lisa McKenzie, Matt Keefe, Nina Morgan, Mike Miller, Joe Spybey, Randy Carter, Steve Elsea, Staci Knisley and Jackie Long. Mr. Orndorff gave a brief overview of the services provided by the Soil & Water Conservation District office and invited departments to contact them with questions regarding drainage issues. Mr. Zak gave a brief update on the activities of the Public Relations Committee, formed at the last budget retreat. The committee will focus on an increased understanding by the public of county government operations. He stressed that this is a long-term project and will be an open process. Commissioner Shupe opened up the "round table" portion of the meeting, inviting the elected officials and department heads to give updates on their departments. Mr. Laramee offered a presentation on the budget carryover, stressing that the funds are needed for anticipated and unanticipated projects. Mr. Hirsch reported on a recent avian flu conference Health Department representatives had attended, as well as the search for a Public Information Officer for the Health Department. Ms. Cordle reported that information will be forthcoming regarding a new dental vendor (Aetna) in April. She will be soliciting participation from all departments in updating the personnel handbook. An internal Human Resources website for employees will soon be functioning. Mr. Orlando reported that the two-year accreditation process will culminate in a visit from the national committee from New York in June. Job and Family Services is attempting to become the 12th county in the state to receive this national accreditation. The JFS strategic plan is available on-line, and he encouraged the elected officials and department heads to review it. He asked that all in attendance list their e-mail addresses so that the JFS monthly reports, which have been provided regularly to the Commissioners, can be made available to all departments. Job and Family Services was awarded \$1.3 million in TANF grants, he reported, which must be used on new programs and staff. When the grant funds are depleted, the new positions will terminate, he added. Don Rector reported on the new commercial building department, which has collected \$15,000 to date. He predicted an active summer for the Utilities Department, with many residential, retail and commercial requests pending. Ms. Curtiss reported that a statewide digital orthophotography project in cooperation with the County Engineer, County Utilities, Pickerington and Violet Township is starting. The GIS maps will soon be available on the county website, which should help alleviate some of the traffic in the map room. She thanked the Commissioners for authorizing the Auditor's Office to proceed with negotiations to acquire the MUNIS accounting/information software system. Becky Carpenter reported that all county courts are working on an Ohio Public Defender's Office pilot project for electronic filing of court appointed attorney fees, which should provide cost containment and quicker recoupment of county dollars. Lisa McKenzie reported the Recorder's Office has hired an employee to fill a vacancy created by a retirement last year. Joe Spybey reported that Jason Mauger (Housekeeping Supervisor) has resigned and Larry Rupe (Maintenance Supervisor) will be retiring in late April and that he plans to do some restructuring of the maintenance department, which had become somewhat "top heavy". The Commissioners announced that the State of the County Address will be Tuesday, April 4 at a luncheon meeting. The intent is to hold the meeting at the newly-constructed Community Action Recycling Center on East Main Street.

A regular meeting of the Fairfield County Board of Commissioners was held on Thursday, February 23, 2006, at 10:00 a.m. with the following members present: Judith K. Shupe, Mike Kiger and Jon Myers. Also present were Ed Laramée, Jon Slater, Steve Elsea, Aunie Cordle, Mike Orlando, Lori Anderson, Perry Orndorff, David Zak, Mary Beth Lane, Alaina Fehy and Jackie Long.

APPROVAL OF MINUTES FOR TUESDAY, FEBRUARY 21, 2006

On motion of Mike Kiger and second of Jon Myers, the Board of Commissioners voted to approve the minutes as presented for Tuesday, February 21, 2006.

Roll call vote on the motion resulted as follows:

Voting aye thereon: Mike Kiger, Jon Myers and Judith Shupe

APPROVAL OF FAIRFIELD COUNTY REVOLVING LOAN FUND LOAN REVIEW COMMITTEE RECOMMENDATION FOR FUNDING A PROPOSAL FOR CDBG/RLF FINANCING - DELLA FLORA PROPERTIES, LLC

On motion of Jon Myers and second of Mike Kiger, the Board of Commissioners voted to table approval of the Fairfield County Revolving Loan Fund Loan Review Committee recommendation for funding a proposal from Della Flora Properties LLC for CDBG/RLF financing (See Resolution 06-02.23.a)

Roll call vote on the motion resulted as follows:

Voting aye thereon: Jon Myers, Mike Kiger and Judith Shupe

APPROVAL OF FAIRFIELD COUNTY REVOLVING LOAN FUND LOAN REVIEW COMMITTEE RECOMMENDATION FOR FUNDING A PROPOSAL FOR CDBG/RLF FINANCING - RUSHVILLE COFFEE HOUSE, LLC

On motion of Mike Kiger and second of Jon Myers, the Board of Commissioners voted to approve of the Fairfield County Revolving Loan Fund Loan Review Committee recommendation for funding a proposal from Rushville Coffee House LLC for CDBG/RLF financing (See Resolution 06-02.23.b)

Roll call vote on the motion resulted as follows:

Voting aye thereon: Jon Myers, Mike Kiger and Judith Shupe

APPROVAL OF FUND TO FUND TRANSFER - FAIRFIELD COUNTY ENGINEER

On motion of Jon Myers and second of Mike Kiger, the Board of Commissioners voted to approve a fund to fund transfer for the Fairfield County Engineer (See Resolution 06-02.23.c attached)

Roll call vote on the motion resulted as follows:

Voting aye thereon: Jon Myers, Mike Kiger and Judith Shupe

APPROVAL OF FUND TO FUND TRANSFER - FAIRFIELD COUNTY UTILITIES

On motion of Jon Myers and second of Mike Kiger, the Board of Commissioners voted to approve a fund to fund transfer for Fairfield County Utilities (See Resolution 06-02.23.d attached)

Roll call vote on the motion resulted as follows:

Voting aye thereon: Jon Myers, Mike Kiger and Judith Shupe

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APPROVAL OF FUND TO FUND TRANSFER - FAIRFIELD COUNTY UTILITIES

On motion of Jon Myers and second of Mike Kiger, the Board of Commissioners voted

to approve a fund to fund transfer for Fairfield County Utilities (See Resolution 06-02.23.e attached)

Roll call vote on the motion resulted as follows:

Voting aye thereon: Jon Myers, Mike Kiger and Judith Shupe

APPROVAL OF AMENDED CERTIFICATE, UPDATED RECEIPTS AND APPROPRIATION FROM UNAPPROPRIATED FUNDS - FAIRFIELD COUNTY GIS

On motion of Mike Kiger and second of Jon Myers, the Board of Commissioners voted to approve an amended certificate, updated receipts and appropriation from unappropriated funds for Fairfield County GIS (See Resolution 06-02.23.f attached)

Roll call vote on the motion resulted as follows:

Voting aye thereon: Mike Kiger, Jon Myers and Judith Shupe

APPROVAL OF FUND TO FUND TRANSFER - MANDATED SHARE OF COSTS - FAIRFIELD COUNTY JOB AND FAMILY SERVICES CHILD SUPPORT ENFORCEMENT DIVISION - FIRST QUARTER 2006

On motion of Jon Myers and second of Mike Kiger, the Board of Commissioners voted to approve a fund to fund transfer for the mandated share of costs to the Fairfield County Job and Family Services Child Support Enforcement Division for the first quarter of 2006 (See Resolution 06-02.23.g attached)

Roll call vote on the motion resulted as follows:

Voting aye thereon: Jon Myers, Mike Kiger and Judith Shupe

APPROVAL OF FUND TO FUND TRANSFER - MANDATED SHARE OF COSTS - FAIRFIELD COUNTY JOB AND FAMILY SERVICES CHILDREN'S SERVICES - FIRST QUARTER 2006

On motion of Mike Kiger and second of Jon Myers, the Board of Commissioners voted to approve a fund to fund transfer for the mandated share of costs to the Fairfield County Job and Family Services Children's Services for the first quarter of 2006 (See Resolution 06-02.23.h attached)

Roll call vote on the motion resulted as follows:

Voting aye thereon: Mike Kiger, Jon Myers and Judith Shupe

APPROVAL OF APPROPRIATION FROM UNAPPROPRIATED FUNDS - DRETAC REIMBURSEMENT TO GENERAL FUND - FAIRFIELD COUNTY MAINTENANCE

On motion of Jon Myers and second of Mike Kiger, the Board of Commissioners voted to approve an appropriation from unappropriated funds for a DRETAC reimbursement to the Fairfield County Maintenance general fund (See Resolution 06-02.23.i attached)

Roll call vote on the motion resulted as follows:

Voting aye thereon: Jon Myers, Mike Kiger and Judith Shupe

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APPROVAL OF MEMO EXPENDITURE - FAIRFIELD COUNTY MENTAL RETARDATION & DEVELOPMENTAL DISABILITIES

On motion of Jon Myers and second of Mike Kiger, the Board of Commissioners voted to approve a memo expenditure for Fairfield County Mental Retardation and

Developmental Disabilities (See Resolution 06-02.23.j attached)

Roll call vote on the motion resulted as follows:

Voting aye thereon: Jon Myers, Mike Kiger and Judith Shupe

APPROVAL OF APPROPRIATION FROM UNAPPROPRIATED FUNDS - FAIRFIELD COUNTY MAJOR CRIMES UNIT

On motion of Jon Myers and second of Mike Kiger, the Board of Commissioners voted to approve an appropriation from unappropriated funds for the Fairfield County Major Crimes Unit (See Resolution 06-02.23.k attached)

Roll call vote on the motion resulted as follows:

Voting aye thereon: Jon Myers, Mike Kiger and Judith Shupe

APPROVAL OF FINAL REPORT FOR 2005 OCJS FAIRFIELD COUNTY MAJOR CRIMES UNIT GRANT

On motion of Mike Kiger and second of Jon Myers, the Board of Commissioners voted to approve the final report for the 2005 OCJS Fairfield County Major Crimes Unit Grant (See Resolution 06-02.23.l attached)

Roll call vote on the motion resulted as follows:

Voting aye thereon: Mike Kiger, Jon Myers and Judith Shupe

APPROVAL OF PAYMENT OF VOUCHER WITHOUT AN APPROPRIATE CARRYOVER PURCHASE ORDER - FAIRFIELD COUNTY COMMISSIONERS

On motion of Jon Myers and second of Mike Kiger, the Board of Commissioners voted to approve payment of a voucher without an appropriate carryover purchase for Fairfield County Commissioners (See Resolution 06-02.23.m attached)

Roll call vote on the motion resulted as follows:

Voting aye thereon: Jon Myers, Mike Kiger and Judith Shupe

APPROVAL OF PAYMENT OF VOUCHER WITHOUT AN APPROPRIATE CARRYOVER PURCHASE ORDER - FAIRFIELD COUNTY MR/DD

On motion of Jon Myers and second of Mike Kiger, the Board of Commissioners voted to approve payment of a voucher without an appropriate carryover purchase for Fairfield County MR/DD (See Resolution 06-02.23.n attached)

Roll call vote on the motion resulted as follows:

Voting aye thereon: Jon Myers, Mike Kiger and Judith Shupe

APPROVAL OF PAYMENT OF VOUCHER WITHOUT AN APPROPRIATE CARRYOVER PURCHASE ORDER - FAIRFIELD COUNTY MR/DD

On motion of Jon Myers and second of Mike Kiger, the Board of Commissioners voted to approve payment of a voucher without an appropriate carryover purchase for Fairfield County MR/DD (See Resolution 06-02.23.o attached)

Roll call vote on the motion resulted as follows:

Voting aye thereon: Jon Myers, Mike Kiger and Judith Shupe

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DISCUSSION

Commissioner Shupe announced that there is no resolution on the agenda to transfer funds to the Board of Elections, as the Commissioners are still gathering information. Part of the information-gathering process includes talking to other counties about how they are handling the new system, she explained, and the Commissioners are not yet ready to proceed with a transfer of funds.

REVIEW SESSION

The Board of Commissioners met at 10:15 a.m. to review correspondence and pending and future agenda items. Present at this review session were Judith Shupe, Mike Kiger, Jon Myers, David Zak, Aunie Cordle, Joe Spybey, Don Rector, Alaina Feby and Jackie Long.

Mr. Spybey discussed with the Board the recent second bid opening for the FY2004 CDBG Men's Third Floor Restroom project. A bid was received (\$34,500) that is within the engineer's estimate. He suggested that the bid alternates, which include a floor-to-ceiling wall and marble tile and total \$11,000, would be wise expenditures both for durability and the historical integrity of the building. Mr. Rector agreed that the Utilities Department could participate with \$10,000 toward the project, with the remaining approximately \$4,000 to come from Maintenance. The Commissioners authorized the project to proceed. Mr. Spybey discussed ideas to restructure the maintenance department with the Board. With the recent resignation of one supervisor and upcoming retirement of another, he suggested that he would like to appoint a "lead person" with a small hourly wage increase, rather than bring in a supervisor. Commissioner Myers requested an overview structure chart of the county facilities and maintenance staff to aid the Commissioners in making a determination. Mr. Spybey added he hopes to add a groundskeeper and maintenance person in the future.

Mr. Zak discussed with the Board the tabled RLF loan. During review of the personal financial statement of the applicant, it was discovered that the applicant had recently inherited a large estate. Mr. Zak explained that, while the RLF Loan Review Committee recommended the loan be granted, he had advised the Committee against recommending the loan as he was concerned that it did not comply with the requirements in the RLF plan. Commissioner Myers noted that, given the financial position of the applicant, this would be a no risk loan and this may not be the time to "draw a line in the sand". The Commissioners agreed to reconsider the application at its Tuesday meeting.

Ms. Cordle requested the Board's approval to proceed with the employee handbook review and asked that the Board approve the use of Marc Fishel of Downes, Hurst and Fishel to act in an advisory capacity to the HR Committee. Mr. Fishel had offered an estimate of \$750/meeting for a total of three to four meetings and Ms. Cordle stated she felt this was a good price. The Board authorized her to proceed with the project.

ADJOURNMENT

With no further business to come before the Board, on motion of Mike Kiger and second of Jon Myers, the meeting was adjourned at 11:15 a.m.

Roll call vote on the motion resulted as follows:

Voting aye thereon: Mike Kiger, Jon Myers and Judith Shupe

Mike Kiger

Jon D. Myers

Judith K. Shupe

Jacqueline D. Long, Clerk

**NEXT REGULAR MEETING SCHEDULED FOR TUESDAY, FEBRUARY 28, 2006,
AT 10:00 A.M.**