

REGULAR MEETING #07-02  
FAIRFIELD COUNTY COMMISSIONERS' OFFICE  
JANUARY 9, 2007

**MEETING WITH MICHAEL ORLANDO RE: PERSONNEL UPDATE**

The Board of Commissioners met with Mike Orlando the Director of Job and Family Services for a personnel update. Mr. Orlando has submitted four personnel resolutions for today's agenda. Corey Clarke the Workforce Development Director will be accepting the position of the Child Support Enforcement Agency Director. His former position will be combined with Mike Miller's current position with a 5% compensation. With these shared costs we will save the agency \$65,980. Rich Bowlen has accepted the Children Services Director position upon Jim Hodge's retirement. Lisa Pertee will be the Managing Child Support Attorney. All four positions combined will save the agency a total of \$ 94,082. Mrs. Shupe asked what would be done with the savings. Mr. Orlando explained this cost savings would be applied to the case-working staff and looking to fill the Public Relations Director. Mr. Orlando's finance staff suggests that the cash not be used for awhile. Mr. Orlando made the selection of the Children Services Director based on the internal experience and he was an advocate with Mike for the Children Services Strategic plan. Rich Bowlen is the best candidate for the position, he knows the agency inside and out. Mr. Orlando also wanted to update Mr. Kiger on the Delaware County Situation. Delaware County did not investigate referrals. And he is not so sure that this couldn't happen to our County at any time. Mike wanted to remind the Commissioners that the JFS Pace Setter Recognition is Monday, January 29<sup>th</sup>. JFS has a written plan through accreditation and can use \$ 500 towards the recognition and the managers will provide the rest. Mr. Kiger asked Mike if he had talked with Mitch Nusser about the Transportation Grant. Mr. Orlando is okay with the City taking the lead for the grant as long as JFS will be involved in the plan.

**REGULAR MEETING**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, January 9, 2007, at 10:00 a.m. with the following members present: Jon D. Myers, Mike Kiger and Judith Shupe. Also present were Mary Jane Gard, Mike Orlando, Bill Arnette, Joy Davis, Aundrea Cordle, Carri Brown, Mary Beth Lane and Staci Knisley.

**APPROVAL OF MINUTES FOR MONDAY, JANUARY 8, 2007**

On motion of Mike Kiger and second of Jon Myers, the Board of Commissioners voted to approve the minutes as presented for Monday, January 8, 2007.

Roll call vote on the motion resulted as follows:

Voting aye thereon: Mike Kiger, Jon Myers and Judith Shupe

**APPROVAL OF HIRING THE LEGAL FIRM DOWNES, HURST & FISHEL - FAIRFIELD COUNTY ENGINEER**

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve the hiring of Downes, Hurst & Fishel for legal services- Fairfield County Engineer (See Resolution 07-01.09.a attached)

Roll call vote on the motion resulted as follows:

Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

**APPROVAL OF FEDERALLY MANDATED ALCOHOL AND SUBSTANCE ABUSE PROGRAM AGREEMENT - FAIRFIELD COUNTY ENGINEER**

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve the Federally Mandated Alcohol and Substance Abuse Program Agreement - Fairfield County Engineer (See Resolution 07-01.09.b attached)

Roll call vote on the motion resulted as follows:

Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

**APPROVAL OF APPOINTMENT OF INTERIM DIRECTOR - FAIRFIELD COUNTY UTILITIES**

On motion of Judith Shupe and second of Jon Myers, the Board of Commissioners voted to approve the appointment of Don Sherman as the Interim Director for Fairfield County Utilities (See Resolution 07-01.09.c attached)

Roll call vote on the motion resulted as follows:

Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

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**APPROVAL OF EASEMENT ACQUISITION FOR PICKERINGTON ROAD SANITARY SEWER PROJECT -**

### **FAIRFIELD COUNTY UTILITIES**

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve the easement acquisition for Pickerington Road Sanitary Sewer Project for Fairfield County Utilities (See Resolution 07-01.09.d attached)

Roll call vote on the motion resulted as follows:

Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

### **APPROVAL OF CONTRACT TO PROVIDE ADMINISTRATIVE AND OTHER SERVICES FOR THE FY2006 OHIO SMALL CITIES CDBG FORMULA ALLOCATION PROGRAM - FAIRFIELD COUNTY REGIONAL PLANNING**

On motion of Judith Shupe and second of Jon Myers, the Board of Commissioners voted to approve the contract to provide administrative and other services for the FY2006 Ohio Small Cities CDBG Formula Allocation Program with Fairfield County Regional Planning Commission (See Resolution 07-01.09.e attached)

Roll call vote on the motion resulted as follows:

Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

### **APPROVAL OF AWARD OF BID - FAIRFIELD COUNTY/WALNUT CREEK SEWER DISTRICT LEITNAKER PUMP STATION PROJECT - FY2005 CDBG FORMULA**

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve the award of bid to Deskins Electric for the Fairfield County/Walnut Creek Sewer District Leitnaker Pump Station Project - FY2005 CDBG Formula (See Resolution 07-01.09.f attached)

Roll call vote on the motion resulted as follows:

Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

### **APPROVAL OF CONTRACT FOR MUNICIPAL PROSECUTIONS WITH LANCASTER CITY LAW DIRECTOR**

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve the Municipal Prosecutions contract with the Lancaster City Law Director (See Resolution 07-01.09.g attached)

Roll call vote on the motion resulted as follows:

Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

### **PETITION TO VACATE SEGMENTS OF ALLEYS IN THE UNINCORPORATED VILLAGE OF LOCKVILLE, VIOLET TOWNSHIP - ESTABLISHMENT OF VIEWING AND HEARING**

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to accept the petition to vacate segments of alleys in the unincorporated village of Lockville, Violet Township and establish the viewing and hearing date (See Resolution 07-01.09.h attached)

Roll call vote on the motion resulted as follows:

Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

### **PETITION TO ANNEX 2.05 ACRES GREENFIELD TOWNSHIP INTO THE VILLAGE OF CARROLL, MICHAEL O'REILLY, AGENT**

On motion of Judith Shupe and second of Jon Myers, the Board of Commissioners voted to grant the petition to annex 2.05 acres of Greenfield Township into the Village of Carroll (See Resolution 07-01.09.i attached)

Roll call vote on the motion resulted as follows:

Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

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### **APPROVAL TO AUTHORIZE THE LANCASTER PUBLIC TRANSIT SYSTEM TO BE LEAD AGENCY TO APPLY FOR A PLANNING GRANT WITH THE OHIO DEPARTMENT OF TRANSPORTATION**

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve and authorize the Lancaster Public Transit System to be designated as the lead agency to apply for a planning grant for developing a locally developed coordinated Public Transit-Human Services Transportation Plan administered through the Ohio Department of Transportation (See Resolution 07-01.09.j attached)

## DISCUSSION

Commissioner Kiger stated that this would allow the county to apply for a \$35,000 grant.

Roll call vote on the motion resulted as follows:

Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

### **APPROVAL OF COMPENSATION DESIGNATION FOR JOB AND FAMILY SERVICES, CHILD SUPPORT ENFORCEMENT MANAGING ATTORNEY**

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve a compensation designation for Job and Family Services, Child Support Enforcement Managing Attorney (See Resolution 07-01.09.k attached)

## DISCUSSION

Mike Orlando commented that the agency was saving approximately \$95,000.

Roll call vote on the motion resulted as follows:

Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

### **APPROVAL OF COMPENSATION DESIGNATION FOR JOB AND FAMILY SERVICES, CHILD SUPPORT ENFORCEMENT DIRECTOR**

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve a compensation designation for Job and Family Services, Child Support Enforcement Director (See Resolution 07-01.09.l attached)

Roll call vote on the motion resulted as follows:

Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

### **APPROVAL OF COMPENSATION DESIGNATION FOR JOB AND FAMILY SERVICES, WORKFORCE & JOB DEVELOPMENT DIRECTOR**

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve a compensation designation for Job and Family Services, Workforce & Job Development Director (See Resolution 07-01.09.m attached)

Roll call vote on the motion resulted as follows:

Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

### **APPROVAL OF COMPENSATION DESIGNATION FOR JOB AND FAMILY SERVICES, CHILDREN SERVICES DIRECTOR**

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve a compensation designation for Job and Family Services, Children Services Director (See Resolution 07-01.09.n attached)

Roll call vote on the motion resulted as follows:

Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

### **APPROVAL OF CONTRACT FOR LEASE OF OFFICE SPACE - FAIRFIELD-HOCKING MAJOR CRIMES UNIT**

On motion of Judith Shupe and second of Jon Myers, the Board of Commissioners voted to approve the contract for the lease of office space for the Fairfield-Hocking Major Crimes Unit (See Resolution 07-01.19.o attached)

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Roll call vote on the motion resulted as follows:

Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

### **APPROVAL OF PREVIOUSLY APPROVED PURCHASE OF ONE VEHICLE - FAIRFIELD COUNTY MAINTENANCE DEPARTMENT**

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve the previously approved purchase of a vehicle for the Fairfield County Maintenance Department (See Resolution 07-01.09.p attached)

Roll call vote on the motion resulted as follows:

Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

**APPROVAL TO RATIFY PREVIOUSLY APPROVED ACCOUNT TO ACCOUNT TRANSFERS - VARUIOUS DEPARTMENTS/FUNDS**

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to ratify the previously approved account to account transfers of various departments and funds (See Resolution 07-01.09.q attached)

Roll call vote on the motion resulted as follows:  
Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

**APPROVAL TO RATIFY PREVIOUSLY APPROVED FINANCIAL RESOLUTIONS - FAIRFIELD COUNTY ENGINEER**

On motion of Judith Shupe and second of Jon Myers, the Board of Commissioners voted to ratify the previously approved financial resolutions for the Fairfield County Engineer (See Resolution 07-01.09.r attached)

Roll call vote on the motion resulted as follows:  
Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

**APPROVAL TO RATIFY PREVIOUSLY APPROVED ACCOUNT TO ACCOUNT TRANSFER - FAIRFIELD COUNTY BOARD OF MENTAL RETARDATION & DEVELOPMENTAL DISABILITIES**

On motion of Judith Shupe and second of Jon Myers, the Board of Commissioners voted to ratify the previously approved account to account transfer for the Fairfield County Mental Retardation & Developmental Disabilities (See Resolution 07-01.09.s attached)

Roll call vote on the motion resulted as follows:  
Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

**APPROVAL OF APPROPRIATE FROM UNAPPROPRIATED - FAIRFIELD COUNTY BOARD OF MENTAL RETARDATION & DEVELOPMENTAL DISABILITIES**

On motion of Judith Shupe and second of Jon Myers, the Board of Commissioners voted to approve to appropriate from unappropriated for the Fairfield County Board of Mental Retardation & Developmental Disabilities (See Resolution 07-01.09.t attached)

Roll call vote on the motion resulted as follows:  
Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

**APPROVAL OF ACCOUNT TO ACCOUNT TRANSFER - CHIP/HOME HOUSING FUND # 2660**

On motion of Judith Shupe and second of Jon Myers, the Board of Commissioners voted to approve an account to account transfer - Fairfield County Commissioners/CHIP/HOME Housing fund (See Resolution 07-01.09.u attached)

Roll call vote on the motion resulted as follows:  
Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

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**APPROVAL OF AMENDED CERTIFICATE, UPDATE REVENUE ESTIMATE AND APPROPRIATE FROM UNAPPROPRIATED - UNDIVIDED WIRELESS 911 FUND # 7681 - FAIRFIELD COUNTY AUDITOR**

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve an amended certificate, update revenue estimate and appropriate from unappropriated for the Undivided Wireless 911 Fund # 7681 - Fairfield County Auditor (See Resolution 07-01.09.w attached)

Roll call vote on the motion resulted as follows:  
Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

**REVIEW SESSION**

The Board of Commissioners met at 10:10 a.m. to review correspondence and pending and future agenda items. Present at this review session were Jon Myers, Mike Kiger, Judith Shupe, Aundrea Cordle, Carri Brown, Bill Arnette, Don Sherman and Staci Knisley.

**MEETING WITH UTILITIES RE: PERSONNEL UPDATE**

The Board of Commissioners met with Don Sherman the Interim Director for Utilities for an update on his position and pending projects and priorities. Present at this meeting were Mike Kiger, Judith Shupe, Jon Myers, Aundrea Cordle, Carri Brown and Staci Knisley. Mr. Kiger explained to Don that he was appointed Interim Director of Utilities until the position was filled. Don asked for direction on pending projects and priorities. The Lakeside project needed started because we are in violation every summer. This would be a \$2-4 million project. Current revenues would fund this project. Mike suggested that this project be put on hold until new director is appointed. Don agreed. Another pending project is Dr. Young-s/Pickerington road easement. They are waiting on the Health Department to write orders on this property to move forward. Don also mentioned that they will have three open positions and would like to move forward with filling them. Commissioners agreed for them to move forward. Many of the Villages want Utilities to serve as their Building Department. The Commissioners want this on hold until new director is appointed. The Utilities Department has also put their Administrative Building on hold. Aunie explained to Don the CCAO/OHPELRA survey for Sanitary Engineer salaries for the new director position. Don agreed with the survey for the posting.

#### **APPROVAL OF POSTING AND ADVERTISING A JOB DESCRIPTION AND ACCEPTANCE OF APPLICATIONS FOR THE FAIRFIELD COUNTY DIRECTOR OF UTILITIES**

On motion of Judith Shupe and second of Jon Myers, the Board of Commissioners voted to approve the posting and advertising a job description and acceptance of applications for the Fairfield County Utilities Director (See Resolution 07-01.09.x attached)

Roll call vote on the motion resulted as follows:

Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

#### **MEETING WITH CHESTER JOURDAN/NEW DIRECTOR FOR MORPC**

The Board of Commissioners met with Chester Jourdan of MORPC. Mr. Jourdan is the new director for MORPC and wanted to introduce himself. Present at this meeting were Mike Kiger, Judith Shupe and Jon Myers, Chester Jourdan, City of Lancaster Mayor David Smith, Carri Brown, Bill Arnette and Staci Knisley. Mr. Jourdan has met with Bill Arnette and will be meeting with him approximately once a month for issues and updates regarding Fairfield County. He wants MORPC to continue to be an asset to Fairfield County and that MORPC works for the Elected Officials. He would also like to meet with the Board of Commissioners along with the Mayor of Lancaster on a continued basis. He will be in touch with Carri Brown for these meetings. Mayor Smith added that MORPC has never had a direct bearing on the City of Lancaster or Fairfield County but, we have always used contiguous counties as an example. MORPC will be spending a lot of time focusing on the rural areas and less time on Franklin County. Mr. Jourdan is also looking into the fees that local governments pay yearly. He feels they are too high. Mr. Jourdan will help with all transportation issues including aging and handi-capped accessibility.

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#### **PRESENTATION WITH ROCKIES PIPELINE EXPRESS**

The Board of Commissioners met with Allen Fore and Matthew Hammond with Rockies Pipeline Express. Present at this meeting were Mike Kiger, Judith Shupe, Mike Kiger, Joy Davis, Joe Spybey, Frank Anderson, Jeff Camechis, Todd Pechar and Staci Knisley. Mr. Fore gave a presentation on the Rockies Pipeline Express. The pipeline is 1600 miles long from Colorado to Eastern Ohio. There are three primary phases. Rex-Entrega, Rex West and Rex-East which is part of the Eastern part of Ohio. There are 165 tract owners in the Rex-East phase. This will tentatively start in the Spring of 2008 and take around six to eight months. Completion will be end of 2008 or the beginning of 2009. They have held around 20 open houses for information in Rex-East. The first step of the process is to survey the land from the tract owner. The Second step is to have the tract owner meet with our consultant to negotiate a price for the property. This will be a 75 foot easement. FERC (Federal Energy Regulatory Commission) is the lead agency that will oversee the federal permitting process and will coordinate with other government agencies and has the authority to take eminent domain. Columbus is the location for the central office in the Rex-East. Mr. Myers asked if they would be laying this pipe parallel with Texas Eastern. Mr. Fore responded yes, as much as possible. They are mainly the transport of gas not the wholesale supplier. Mrs. Shupe asked if Rockies has heard of any major problems in Fairfield County. Mr. Fore responded no, not that he recalled. Mr. Anderson wanted to explain how the Marathon Pipeline over the southern part of the county had been constructed. The County Engineer has a policy of no open cuts unless they are going to overlay a road soon. Mr. Anderson would require Rockies pipeline to construct a bore under the road. Mr. Camechis explained that Rockies pipeline has already agreed to the boring. They will bore hull all road crossings. Mr. Anderson asked that Rockies pipeline involve the County Engineer department when doing so. Mr. Anderson wants to make sure that it will be the right profile. Mr. Camechis suggests that they use the thicker gage pipe for expansion areas such as the Airport or where any new subdivisions may be created. Miss Davis asked where they have planned to interconnect with Fairfield County. Mr. Fore explained that they were not at that stage yet. Mr. Fore ended

with that in the next couple of meetings there will be more meetings with the Elected Officials of Fairfield County.

**ADJOURNMENT**

With no further business to come before the Board, on motion of Judith Shupe and second of Jon Myers, the Board of Commissioners voted to adjourn the meeting at 2:25 p.m.

Roll call vote on the motion resulted as follows:

Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

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Mike Kiger

Jon D. Myers

Judith K. Shupe

Staci A. Knisley, Interim Clerk

**NEXT REGULAR MEETING SCHEDULED FOR TUESDAY, JANUARY 16, 2007, AT 10:00 A.M.**